

City of Knoxville  
City Council Meeting  
Monday, January 6, 2020 at 6:15 p.m.  
Municipal Building Council Chambers

1. Call To Order

**MEMBERS PRESENT:**

Mayor Brian Hatch \_\_\_\_, Council Member Megan Suhr \_\_\_\_, Council Member John Gotta \_\_\_\_, Council Member Dylan Morse \_\_\_\_, Council Member Justin Plum \_\_\_\_, Council Member Jyl DeJong \_\_\_\_\_.

2. Citizen/Public Comments  
Discussion

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3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of December 16, 2019

Documents:

[12-16-19 COUNCIL MINUTES.PDF](#)

3.II. Accept Airport Commission Meeting Minutes Of November 9, 2019

Documents:

[AIRPORT MINUTES.PDF](#)

3.III. Accept Housing Board Meeting Minutes Of November 18, 2019

Documents:

[HOUSING MINUTES.PDF](#)

3.IV. Accept Library Meeting Minutes Of December 18, 2019

Documents:

[LIBRARY MINUTES.PDF](#)

3.V. Approve November 2019 Financials

Documents:

[NOVEMBER FINANCIALS.PDF](#)

3.VI. Approve Designation Of City Official Newspaper As The Knoxville Journal Express

Documents:

[OFFICIAL NEWSPAPER.PDF](#)

3.VII. Approve Affirmation Of City Attorney Bob Stuyvesant

3.VIII. Mayoral Appointment Of Mayor Pro Tem Dylan Morse

3.IX. Approve Resolution Naming Depositories For City Funds

Documents:

[RES 01-03-20 DEPOSITORIES.PDF](#)

3.X. Approve Resolution Authorizing Assistant City Manager And City Clerk To Execute Proxy For The Agreement Regarding The Revised Iowa Risk Management Agreement For The Iowa Communities Assurance Pool

Documents:

[RES 01-01-20 ICAP PROXY.PDF](#)

4. Item Agenda

4.I. Oath Of Office - Brian Hatch, Mayor; John Gotta, Justin Plum And Jyl DeJong, Council Members

Documents:

[OATH OF OFFICE HATCH.PDF](#)  
[OATH OF OFFICE GOTTA.PDF](#)  
[OATH OF OFFICE PLUM.PDF](#)  
[OATH OF OFFICE DEJONG.PDF](#)

4.II. Swear In Cody Nichol As Police Officer

Documents:

[COUNCIL LETTER HIRE NICHOL 2020.PDF](#)

4.III. Approve Resolution Accepting Easement For The IA 14 And Weiler Drive Project In The City Of Knoxville, Iowa

Documents:

[WEILER SIGNED EASEMENTS.PDF](#)  
[RES 01-02-20 WEILER EASEMENT.PDF](#)

4.IV. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote \_\_\_\_\_ Time \_\_\_\_\_

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Tricia Kincaid, City Clerk



# COUNCIL MINUTES

## December 16, 2019

The City Council of the City of Knoxville, Iowa convened in a regular session Monday, December 16, 2019 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, James Lane and Dylan Morse. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Dan Losada and Fire Chief Cal Wyman.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda, there were none.

Motion by Lane; second by Gotta to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of December 2, 2019.
2. Approve October 2019 Financials.
3. Accept November 2019 CSO Report.
4. Accept November 2019 SRO Report.
5. Accept Resignation of Jyl DeJong from the Parks and Recreation Board.
6. Approve 2020 City Council Meetings.

Motion by Morse, second by Lane to Approve Intergovernmental Transfer of Public Funds Agreement Between the Iowa Department of Human Services and Ground Emergency Medical Transportation Provider (GEMT) ; all ayes.

Motion by Suhr, second by Lane to Approve Resolution Establishing Certain Fees and Charges for Parks and Recreation Services effective January 1, 2020; all ayes.

Motion by Lane, second by Suhr to approve payment of claims; all ayes.

89321	AFLAC	AFLAC-DIS/POST	\$310.13
89322	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,928.62
89323	ICMA RETIREMENT TRUST	ICMA	\$1,099.59
89324	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$46.08
89325	911 CUSTOM	ACTIVE SHOOTER KIT	\$490.00
89326	ACCO UNLIMITED CORPORATION	POOL TESSTING SUPPLIES	\$293.80
89327	AHLERS AND COONEY PC	LEGAL SERVICES	\$112.50
89328	ATOMIC TERMITE & PEST CONTROL	MONTHLY PEST CONTROL	\$80.00
89329	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$1,073.98
89330	BROWN'S SANITATION	WWTP	\$929.20
89331	CENTRAL IOWA DISTRIBUTING INC	HAND SOAP	\$426.80
			\$115,560.7
89332	CHRISTNER CONTRACTING INC	LIBRARY PAY APP #19	4
89333	CITY OF KNOXVILLE	DARREL BROWN	\$768.82
89334	CUSHMAN EXCAVATION	EXCAVATION TO BE LINED	\$5,020.00
89335	DAN'S PLUMBING	REPLUMBING A DRAIN LINE	\$163.60
89336	DENNISON RACING TEE'S	COATS	\$520.00
89337	KYLE EASTWOOD	BOOT REIMBURSMENT	\$100.37
89338	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$7,078.77
89339	GALLS INC	OFFICER UNIFORM SHIRTS	\$36.05

89340	GRAINGER PARTS	BOLT CUTTER	\$148.24
89341	HUBES GARAGE	INSTALL BREAK PADS FOR TAHOE	\$192.54
89342	WINDSTREAM	ALARM LINE	\$149.79
89343	JOURNAL EXPRESS	AD'S DARREL'S RETIREMENT	\$102.50
89344	KADETH, INC	IT SERVICES	\$1,608.64
89345	KEYSTONE LABORATORIES INC	NOVEMBER TESTING	\$1,341.00
89346	KNOXVILLE AVIATION	MEMBER CONTRACTUAL SERVICES	\$3,467.91
89347	KNOXVILLE WATER WORKS	LOCATES-EMAIL	\$265.80
89348	LIFE FITNESS	THUMB CONTROLS	\$93.36
89349	LISCO	PHONE/INTERNET	\$2,197.77
89350	MARION COUNTY HUMANE SOCIETY	NOVEMBER 15 ANIMALS	\$1,360.50
89351	MIDAMERICAN ENERGY COMPANY	301 W RENO ST	\$497.53
89352	MOTOR INN OF KNOXVILLE	OIL CHANGE ZONING TRUCK	\$81.69
89353	MUNICIPAL EMERGENCY SERVICES	AIR FILTER FOR CHAIN SAW	\$19.00
89354	CROSSROADS 5/92 NAPA	2 GALLON ANTIFREEZE	\$24.98
89355	NATIONAL PAPER & SAN SUPPLY	PAPER TOWELS	\$105.08
89356	O'REILLY AUTOMOTIVE INC	WIRING LIGHTS ON RANGER	\$141.65
89357	OFFICE DEPOT	OFFICE SUPPLIES	\$132.48
89358	PELLA ENGRAVING COMPANY INC	PLAQUE/SHADOWBOX BROWNS	
89359	PHENOVA	RETIRE	\$115.93
		DMRQ TESTING	\$100.76
		2	
89360	RACEWAY LAUNDRY	TIRES/MOUNT/BALANCE/DISPOSAL	\$303.92
89361	ROMAR	DISC PADS	\$54.68
89362	SECRETARY OF STATE	NOTARY RENEWAL	\$60.00
89363	STANARD & ASSOCIATES INC	SHIPPING	\$58.00
89364	TCF EQUIPMENT FINANCE	2016 AMBULANCE FINANCE PYMT	\$40,427.45
89365	THE FIRE STORE	SHIPPING	\$26.99
89367	THOMPSON TRANSMISSION & AUTO	BATTERY FOR #20	\$163.62
89368	TK CONCRETE INC	2018 SIDEWALKS PAY APP #7	\$44,961.54
89369	TRUE VALUE HARDWARE INC.	RIVETS	\$7.29
89370	UMB BANK NA	FEES 2015A SEWER BOND	\$1,500.00
89371	US CELLULAR	CALLPHONE	\$371.91
89373	VISA	MIC MINI TX	\$3,362.86
89374	WAL-MART STORE #751	PLATES/SLIVERWARE/JUICE	\$63.19
89375	WALMART COMMUNITY	HALLWAY SUPPLIES	\$292.46
89397	ERIC CAVINESS	BOOT REIMBERSMENT	\$89.87
1316917			
5	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	\$200.37
1316917			
6	MASSMUTUAL	HARTFORD	\$105.42
1316917			
7	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	\$22,344.25

1316917	8	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	\$1,124.92
1316917	9	TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	\$272.30
1316918	3	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	\$481.07
1316918	4	TREASURER-STATE OF IOWA	SEWER SALES TAX	\$5,410.00

Under Mayors Report: Thank You James Lane for serving as council member and everything you have done during your time. Solar Panel Canopy is going up over the city parking lot.

Also want to wish everyone a Merry Christmas and a Happy New Year.

City Manager Aaron Adams: Merry Christmas, Happy Holidays to everyone, be safe. Thank you Council Member James Lane, really appreciate your service.

Chief Dan Losada: Wishing everyone a Happy New Year and a Merry Christmas. Please be safe when traveling.

Fire Chief Cal Wyman, Merry Christmas and Happy Holidays to everyone.

Motion by Lane; second by Suhr to adjourn at 7:01 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Tricia Kincaid, City Clerk

KNOXVILLE AIRPORT COMMISSION – November 9, 2019

The Knoxville Airport Commission met in regular session on November 9, 2019, 7:19 a.m., with Commission Chairman, Wayne Westberg, presiding. Members present were Larry Smith, Loren Steenhoek, Dixie Brown and Airport Manager, Dan Van Donselaar. Ella Crawford was excused.

Dixie Brown moved and Loren Steenhoek seconded a motion to waive reading and approving minutes of the previous meeting. Motion carried.

Hangar Currency: The following are behind in their rent: Logan – 3 months; Leifert – 1 month; Martin – 1 month. FTAC is behind \$689.52 @1.5% interest and \$100.00 tie down fee for 7 years each (\$700.00). Larry Smith moved and Wayne Westberg seconded a motion to approve this report. Motion carried.

Airport Project List: There is still work to be done on lifting the concrete pad in Hangar 28.

Update on Runway 15/33 Project: Pre-start meeting with Manatts Company is scheduled.

Iowa DOT Grant for new hangars: Discussion only.

Update on Air Methods new quarters: Their house was delivered November 8. Sewer and electrical lines will be started on November 11.

Claims: Wayne Westberg moved and Dixie Brown seconded a motion to approve the claims. Motion carried.

Airport Manager report and safety checklist: Everything is in working order. CIP report and bids for farm ground are due next month. Larry Smith moved and Loren Steenhoek seconded a motion to accept this report. Motion carried.

Wayne Westberg moved and Dixie Brown seconded a motion to adjourn at 8:15 a.m. Motion carried.

Wayne Westberg, Airport Commission Chairman

ATTEST:  
Janet Westberg, Secretary

## MINUTES

Low Rent Housing Agency of Knoxville  
Location: Conference Room of the Housing Agency  
November 18, 2019

Present: Board Chairman Don Croghan, Vice Chairman Jerrold Jordan and Board Member(s) Annie Leonard, Brent Hana & Teresa Higginbotham. Also present was Executive Director Susan Swartzendruber, Secretary for the Board.

Absent Board Member(s): None.

Motion by Jerrold Jordan with second by Brent Hanna to accept the consent agenda. The consent agenda included the minutes of the regular Housing Board Meeting of October 21, 2019, the occupancy report, and the stop loss monitoring report. All voted aye.

Motion by Brent Hanna with second by Jerrold Jordan to approve the payment of claims. All voted aye.

Resolution 09-11-18-2019 to adopt the updated Housing Choice Voucher (S8) Rental Assistance Payment Standards was moved by Annie Leonard with a second by Brent Hanna. Payment Standard amounts were increased for 0 & 2 bedrooms in Knoxville and Pella to maintain its lease up rate and reflect the higher housing costs for the city of Pella. The rates decreased for 1-bedrooms and held steady for 3 & 4 bedrooms. The proposed payment standards have been posted for a 60-day comment period and no written comments were received. All voted aye. Teresa Higginbotham entered the meeting at this point.

Resolution 10-11-18-2019 to adopt a Flat Rent structure for Public Housing was moved for adoption by Jerrold Jordan with second by Teresa Higginbotham. The proposed changes have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of the flat rents. All voted aye.

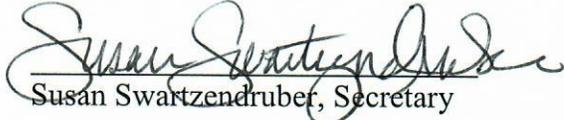
Resolution 11-11-18-2019 to adopt Housing Choice Voucher (S8) Rental Assistance Utility Allowance was moved for adoption by Brent Hanna with a second by Annie Leonard. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

Resolution 12-11-18-2019 for annual review and update of the Public Housing Utility Allowances was moved by Brent Hanna with a second by Annie Leonard. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

The monthly financial statements are not back from the Fee Accountant. Will review this item at the meeting next month.

Motion by Brent Hanna with second by Teresa Higginbotham to adjourn the meeting. All voted aye.

  
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Don Croghan, Board Chairman

  
\_\_\_\_\_  
Susan Swartzendruber, Secretary

**Library Board of Trustees Meeting  
December 18, 2019**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, December 18, 2019 at 8:15 a.m. Members present were Jean McKay, Pat Wilson, Mary Lane, Harv Sprafka, and Scott Ziller. Dave Garcia and Bob Leonard were absent.

The meeting was called to order by Pat Wilson. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the November 20, 2019 meeting as mailed. Motion passed unanimously.

There was no correspondence that required board action. Several Christmas cards had been sent to the library.

Roslin gave the librarian's report for November 2019. Total circulation was 3,515 printed materials, 1,241 non-print materials, while electronic materials (Bridges and Freegal) numbered 681 items. Computer usage was 794. The meeting room usage and outreach service had a total attendance of 1,008. Monthly visits to the schools are very successful and bring library services "home" to the kids. Biweekly delivery to homebound patrons is also very successful and a vital expansion of library services. Total number of visits for November was 2,808.

Roslin reported on the calendar of events. Special programs are planned during the school break such as Lego Hour, a cookie and gingerbread decorating program, and Game Day. Chess Club will resume in January.

The elevator problem has been ongoing, but KONE has finally scheduled some days to come for updates. The contract for the work was signed in July and waiting for parts and technicians to arrive has been frustrating. Roslin thanked Jean and Scott for helping plan for the FY2021 budget. Marion County Librarians are planning for a collective budget, as well as a county-wide trustee training. The public will be invited to give input for the mural in the children's room upstairs in January.

Under Media Strategy Plan, Roslin said she will reach out to the radio and newspaper, as well as several organizations and individuals regarding library events. Programs will be posted to Facebook. Flyers promoting events have been printed and posted. An exhibit from the Iowa Center for the Book is currently on display until mid-January. The public can request a time for more hands-on interaction with the items about the history of the book.

Scott Ziller moved, Harv Sprafka seconded that the financial report for November be approved. Motion was unanimous. Jean McKay moved, Mary Lane seconded the city trust report for November be accepted. Motion was unanimous. Mary Lane moved, Scott Ziller seconded the approval for payment of bills for December. Motion passed unanimously, and a copy is attached to the minutes.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, January 15, 2020 at 8:15 AM at the Knoxville Public Library.

Roslin Thompson, secretary

**City of Knoxville**  
**Bank Reconciliation - November 2019**

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$10,414,975.32		\$10,414,975.32
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		44,468.69	\$44,468.69
Debt Service/Capital Projects	53755000369		540,872.41	\$540,872.41
Sewer Utilities	53755000377		775,964.97	\$775,964.97
Equipment Replacement	53755000385		221,905.02	\$221,905.02
Police Retirement	53755000393		69,171.05	\$69,171.05
Police Dept Trust	53755000407		13,202.26	\$13,202.26
Library Gift & Memorial	53755000415		7,140.11	\$7,140.11
Rescue & Fire Donation	53755000423		9,391.19	\$9,391.19
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		79,045.22	\$79,045.22
Perpetual Care	6990785435		100,105.46	\$100,105.46
IPAIT	11460 11461		1,205,958.88	\$1,205,958.88
<u>MM Total</u>			1,861,266.38	
Calculated balance		10,414,975.32	3,067,225.26	13,482,200.58
	Less O/S checks	87,146.57		87,146.57
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		8,655,534.28	3,067,225.26	13,395,349.01
Book Balance				13,395,349.01
Difference				0.00

Approved By: \_\_\_\_\_



**BUDGET REPORT**  
**CALENDAR 11/2019, FISCAL 5/2020**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,638,310.00	127,667.41	739,664.23	45.15
	FIRE TOTAL	212,510.00	15,706.92	81,122.73	38.17
	RESCUE TOTAL	682,865.00	49,061.25	298,804.62	43.76
	ANIMAL CONTROL TOTAL	20,100.00	1,510.50	7,302.50	36.33
	<b>PUBLIC SAFETY TOTAL</b>	<b>2,553,785.00</b>	<b>193,946.08</b>	<b>1,126,894.08</b>	<b>44.13</b>
	ROADS, BRIDGES, SIDEWALK	762,608.00	98,928.12	483,333.14	63.38
	STREET LIGHTING TOTAL	35,000.00	2,697.39	15,420.40	44.06
	TRAFFIC CONTROL & SAFETY	42,700.00	336.13	23,133.46	54.18
	PUBLIC WORKS-RUT TOTAL	26,335.04	1,942.77	10,990.71	41.73
	<b>PUBLIC WORKS TOTAL</b>	<b>866,643.04</b>	<b>103,904.41</b>	<b>532,877.71</b>	<b>61.49</b>
	LIBRARY TOTAL	390,527.00	39,857.17	199,765.84	51.15
	PARKS TOTAL	136,421.00	5,303.02	55,340.32	40.57
	RECREATION TOTAL	473,172.00	41,071.08	221,720.60	46.86
	POOL TOTAL	33,025.00	3,266.31	21,249.96	64.35
	CEMETERY TOTAL	214,565.00	10,986.35	85,675.66	39.93
	<b>CULTURE &amp; RECREATION TOT</b>	<b>1,247,710.00</b>	<b>100,483.93</b>	<b>583,752.38</b>	<b>46.79</b>
	ECONOMIC DEVELOPMENT TOT	90,000.00	3,800.00	70,837.41	78.71
	HOUSING & URBAN RENEWAL	5,000.00	.00	5,464.00	109.28
	PLANNING & ZONING TOTAL	156,377.00	11,691.31	63,872.94	40.85
	<b>COMMUNITY &amp; ECONOMIC DEV</b>	<b>251,377.00</b>	<b>15,491.31</b>	<b>140,174.35</b>	<b>55.76</b>
	MAYOR/COUNCIL/CITY MGR T	160,622.00	8,443.09	92,979.46	57.89
	CLERK/TREASURER/ADM TOTA	98,938.00	6,030.65	32,365.40	32.71
	LEGAL SERVICES/ATTORNEY	12,000.00	1,000.00	6,855.00	57.13
	CITY HALL/GENERAL BLDGS	199,178.00	22,904.77	89,463.79	44.92
	TORT LIABILITY TOTAL	35,000.00	.00	.00	.00
	OTHER GENERAL GOVERNMENT	.00	.00	371.25	.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>505,738.00</b>	<b>38,378.51</b>	<b>222,034.90</b>	<b>43.90</b>
	DEBT SERVICE TOTAL	711,475.00	.00	.00	.00
	2010 C GO BOND TOTAL	278,218.00	11,358.75	11,358.75	4.08
	2010 D GO BOND TOTAL	83,640.00	.00	.00	.00
	2012A GO BOND TOTAL	188,830.00	1,665.00	1,665.00	.88
	2013 A GO BOND TOTAL	362,450.00	10,975.00	10,975.00	3.03
	2016A GO REFUNDING BOND	257,800.00	21,150.00	21,150.00	8.20
	2018A GO BOND TOTAL	525,588.00	95,043.75	95,043.75	18.08
	<b>DEBT SERVICE TOTAL</b>	<b>2,408,001.00</b>	<b>140,192.50</b>	<b>140,192.50</b>	<b>5.82</b>

**BUDGET REPORT**  
**CALENDAR 11/2019, FISCAL 5/2020**

**PCT OF FISCAL YTD 41.6%**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	37,000.00	.00	.00	.00
	FIRE TOTAL	490,000.00	.00	65,000.00	13.27
	ROADS, BRIDGES, SIDEWALK	115,000.00	.00	114,109.00	99.23
	LIBRARY TOTAL	553,200.00	5,878.00	1,124,822.97	203.33
	PARKS TOTAL	.00	.00	13,445.13	.00
	CAPITAL PROJECTS TOTAL	2,685,000.00	6,000.00	261,672.16	9.75
	LOCAL OPTION TAX TOTAL	40,000.00	80,715.70	163,674.06	409.19
	<b>CAPITAL PROJECTS TOTAL</b>	<b>3,920,200.00</b>	<b>92,593.70</b>	<b>1,742,723.32</b>	<b>44.45</b>
	SEWER BONDS TOTAL	444,450.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	1,202,617.00	80,065.79	421,625.55	35.06
	PUBLIC WORKS - SEWER TOT	49,778.16	3,695.34	20,940.22	42.07
	SEWER PLANT REPLACEMENT	72,000.00	5,070.00	9,970.00	13.85
	I & I IMPROVEMENTS TOTAL	940,000.00	10,087.00	578,317.57	61.52
	AIRPORT TOTAL	3,870,950.00	10,356.17	85,351.83	2.20
	STORM WATER TOTAL	150,000.00	33,380.00	70,447.46	46.96
	INTERNAL SERVICE TOTAL	115,000.00	1,650.54	62,660.35	54.49
	<b>ENTERPRISE FUNDS TOTAL</b>	<b>6,844,795.16</b>	<b>144,304.84</b>	<b>1,249,312.98</b>	<b>18.25</b>
	TRANSFERS TOTAL	1,446,581.00	.00	.00	.00
	<b>TRANSFER OUT TOTAL</b>	<b>1,446,581.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
	<b>TOTAL EXPENSES</b>	<b>20,044,830.20</b>	<b>829,295.28</b>	<b>5,737,962.22</b>	<b>28.63</b>

**TREASURER'S REPORT**  
**CALENDAR 11/2019, FISCAL 5/2020**

FUND		LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE
001	GENERAL	2,039,452.85	211,255.29	275,398.73	.04	1,975,309.45
005	URBAN DEVELOPMENT	2,988.59	.00	.00	.00	2,988.59
110	ROAD USE TAX	603,596.50	80,222.13	89,211.06	.00	594,607.57
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	282,704.94	47,074.16	68,250.96	.00	261,528.14
117	MFRST	408,778.87	8,536.28	14,851.86	.00	402,463.29
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	1,090,808.49	124,270.08	80,715.70	.00	1,134,362.87
125	FIVE STAR TIF	414,318.91	472.98	.00	.00	414,791.89
127	WESTRIDGE TIF	31,708.17	.00	.00	.00	31,708.17
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	138,290.13	26,584.63	.00	.00	164,874.76
130	ERIC DRIVE TIF	25,874.44	2,625.83	.00	.00	28,500.27
131	FOX POINTE TIF	34,626.92	.00	.00	.00	34,626.92
132	3M TIF	51,355.25	.00	.00	.00	51,355.25
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	18,132.75	330.71	3,930.75	.00	14,532.71
168	FIRE/RESCUE DONATIONS	13,403.52	414.74	.00	.00	13,818.26
169	LIBRARY GIFT & MEMORIAL	17,139.77	171.21	560.88	.00	16,750.10
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,318.72	3.24	.00	.00	34,321.96
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	695,395.46	68,625.88	140,192.50	.00	623,828.84
302	CEMETERY ROADS	53,038.76	162.87	.00	.00	53,201.63
304	BIKE TRAIL PROJECT	928,531.04	.00	.00	.00	928,531.04
305	SIDEWALKS AND ALLEYS	1.38	.05	.00	.00	1.43
306	GO BOND PROJECTS	341,467.34	.00	6,000.00	.00	335,467.34
307	ENTRANCE SIGNS	3,795.54	4.34	.00	.00	3,799.88
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	158,171.39	13,855.56	5,878.00	.00	166,148.95
316	CAPITAL PROJECTS-REC	1,714.88	.00	.00	.00	1,714.88
398	EQUIPMENT REPLACEMENT	710,080.17	348.16	.00	.00	710,428.33
399	BUILDING REPLACEMENT	426.43	1.15	.00	.00	427.58
500	PERPETUAL CARE	282,272.77	1,089.77	.00	.00	283,362.54
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	2,811,088.81	208,490.38	70,263.13	.00	2,949,316.06
611	SEWER REVENUE SINKING	46,174.43	.07	28,655.00	.00	17,519.50
615	SEWER REVENUE BOND RSRV	730,615.00	.00	.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	106,361.63	284,676.00	4,600.96	.00	386,436.67
660	AIRPORT UTILITY	130,276.16-	19,675.00	5,755.21	.00	116,356.37-
740	STORM WATER	643,212.56	24,542.98	33,380.00	.00	634,375.54
820	SELF FUND HEALTH INS	359,839.38	18,907.55	1,650.54	.00	377,096.39
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
Report Total		13,082,303.21	1,142,341.04	829,295.28	.04	13,395,349.01

**Friends of the Library  
Bank Reconciliation**

<b>FRIENDS OF THE LIBRARY BANK RECONCILIATION</b>			
Month <u>November</u>		Year <u>2019</u>	
<b>CHECKING</b>	Account # <u>83006119</u>		
<b>Beginning Balance</b>		4241.18	
	<b>Add: Deposits</b>	40.00	
	<b>Less: Checks Written</b>	1103.50	
<b>Ending Balance</b>		3177.68	
<b>SAVINGS</b>	Account # <u>31623048588</u>		
<b>Beginning Balance</b>		3047.80	
	<b>Add: Deposits</b>		
	<b>Interest</b>	.08	
	<b>Less: Withdrawals</b>		
<b>Ending Balance</b>		3047.88	
Prepared by: <u>Cheryl Hald, Treasurer</u>			

RECEIVED

DEC 23 2019

CITY CLERK'S OFFICE

Journal  Express

122 E. Robinson St., Knoxville, Iowa  
641-842-2155

To: City of Knoxville:

The Knoxville Journal-Express is requesting to be designated official newspaper for the city legal publications for the year of 2020. We have had a long relationship with the city and would like to see this continue.

We meet all 4 of the requirements outlined in chapter 618.3 of the Iowa Code.

Sincerely,



Rebecca Maxwell, Publisher

**RESOLUTION NO. 01-03-20**

**RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS**

RESOLVED, that Tricia Kincaid, City Clerk, utilize the services of Marion County Bank, Great Southern Bank, Wells Fargo-Knoxville, all of Knoxville, Iowa, and Iowa Public Agency Investment Trust of Des Moines, Iowa (“Depositories”) for the deposit of public funds belonging to the City of Knoxville, Marion County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$12,000,000.

RESOLVED, that Tricia Kincaid, City Clerk is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Knoxville at Depositories.

NAME	OFFICE	TERM EXPIRES
Brian Hatch	Mayor	January 1, 2022
Dylan Morse	Mayor, Pro-Tem	January 1, 2022
Aaron Adams	City Manager	N/A
Tricia Kincaid	City Clerk	N/A

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the City Clerk forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the City Clerk further certify to Depositories or other parties from time to time the signatures of any successors in office of any of the present incumbents.

PASSED AND RESOLVED this 6<sup>th</sup> day of January, 2020.

\_\_\_\_\_  
Brian J. Hatch, Mayor

ATTEST:

\_\_\_\_\_  
Aaron Adams, City Manager

\_\_\_\_\_  
Dylan Morse, Mayor Pro-Tem

\_\_\_\_\_  
Tricia Kincaid, City Clerk

**COUNCIL LETTER  
CITY OF KNOXVILLE  
January 6, 2020**

**AGENDA ITEM:** Resolution naming depositories for City funds.

**BACKGROUND:** Iowa Code requires the City to approve a resolution naming the depositories for public funds. This resolution names Marion County Bank, Great Southern Bank, Wells Fargo-Knoxville, and Iowa Public Agency Investment Trust as the City's depositories. The maximum amount that may be deposited in any of these depositories without further approval of the City Council is \$12,000,000.

**SUPPORTING DOCUMENTS:**

1. Resolution

**RESOLUTION NO. 01-03-18**

**RESOLUTION AUTHORIZING ASSISTANT CITY MANAGER AND  
CITY CLERK TO EXECUTE PROXY FOR THE AGREEMENT REGARDING  
THE REVISED IOWA RISK MANAGEMENT AGREEMENT FOR THE  
IOWA COMMUNITIES ASSURANCE POOL**

WHEREAS, the City Council of the City of Knoxville, Iowa is a member of the Iowa Communities Assurance Pool; and

WHEREAS, the Iowa Communities Assurance Pool requires the City of Knoxville, Iowa designate an individual and alternate be appointed to represent the City of Knoxville, Iowa as liaison between the Iowa Communities Assurance Pool and the City of Knoxville, Iowa.

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa that Tricia Kincaid, City Clerk, be designated as the primary contact and Heather Ussery, Assistant City Manager, be designated as the alternate contact to represent the City of Knoxville, Iowa with the Iowa Communities Assurance Pool for the purposes of relating risk reduction and loss control information, and any other or instructions concerning the obligations of the City of Knoxville, Iowa, by signing the Iowa Risk Management Agreement and the rules and regulations established thereunder, to the same extent and with like effect as the signers, to the same extent as the signed could do if personally present and the signers do hereby ratify and confirm and adopt all action done or taken by the individual or alternate and authorize execution of the Proxy.

Passed and approved this 6th day of January, 2020.

---

Brian J. Hatch, Mayor

Attest:

---

Tricia Kincaid, City Clerk



***OATH OF OFFICE***

State of Iowa:

§

Marion County:

I, Brian Hatch, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties as Mayor for the City of Knoxville, Iowa as now or hereafter required by law.

---

Brian Hatch

Subscribed and sworn to before me this 6<sup>th</sup> day of January, 2020.

---

Tricia Kincaid, City Clerk



***OATH OF OFFICE***

State of Iowa:

§

Marion County:

I, John Gotta, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties as City Council Member for the City of Knoxville, Iowa as now or hereafter required by law.

---

John Gotta

Subscribed and sworn to before me this 6th day of January, 2019.

---

Brian Hatch, Mayor



***OATH OF OFFICE***

State of Iowa:

§

Marion County:

I, Justin Plum, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties as City Council Member for the City of Knoxville, Iowa as now or hereafter required by law.

---

Justin Plum

Subscribed and sworn to before me this 6th day of January, 2019.

---

Brian Hatch, Mayor



***OATH OF OFFICE***

State of Iowa:

§

Marion County:

I, Jyl DeJong, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa and that I will faithfully and impartially, to the best of my ability, discharge all the duties as City Council Member for the City of Knoxville, Iowa as now or hereafter required by law.

---

Jyl DeJong

Subscribed and sworn to before me this 6th day of January, 2019.

---

Brian Hatch, Mayor

**COUNCIL LETTER**  
**City of Knoxville**  
**January 6, 2020**

**Agenda Item:** Swear in Cody Nichol as police officer.

**Background:** The Police Department has two open positions. Cody Nichol was a finalist for the last opening and his name was still on the eligibility list from that time. A background investigation has been done and Cody was found to be a good candidate for one of the open positions.

Cody is a 2014 graduate of Chariton High School. In 2016 Cody became a Reserve Police Officer with KPD. In January 2018 Cody received certification from the Iowa Law Enforcement Academy as a Reserve Officer. Since that time Cody has been active in the KPD Reserves and undergone continuing training. Cody will be sent to the Iowa Law Enforcement Academy to complete that 14-week training program to become certified as a fulltime police officer and will also go through field training with specially trained KPD officers before being allowed to patrol on his own.

**Policy Question:** Should the Council accept and swear Cody Nichol in as a police officer?

**Budget Impact:** This is a budgeted expense.

**Recommendation:** The Police Chief recommends the swearing in of Cody Nichol.

**Supporting Document:** none

Prepared by: Robert L. Stuyvesant	P.O. Box 517, Carlisle, IA 50047	515/989-3263
Name	Address	Phone
When Recorded Return to: City of Knoxville	305 S. Third St., Knoxville, IA 50138	641/828-0550
Name	Address	Phone

**TEMPORARY CONSTRUCTION EASEMENT**

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF KNOXVILLE, IOWA, a municipal corporation (hereinafter called "City"), a temporary construction easement over, on, through, across and within the following described real estate:

See attached Exhibit "A"

(hereinafter called "Easement Area"), for the purpose of the City using said real estate, as described, during the construction of the improvements over, on, through, across and within said Easement Area.

This Easement shall be subject to the following terms and conditions:

- ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement.
- CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including, but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor, its grantees, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
5. **PROPERTY TO BE RESTORED.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **APPROVAL BY THE CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 4 day of November, 2019.

WEILER, INC.

By: *Patrick Weiler*

Name: \_\_\_\_\_

Title: \_\_\_\_\_

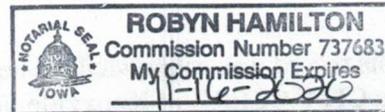
STATE OF IOWA )

}ss

COUNTY OF MARION )

This record was acknowledged before me on November 4, 2019, by  
Patrick Weiler as MANAGER of Weiler, Inc.

*Robyn Hamilton*  
Notary Public in and for the State of Iowa



ACCEPTANCE BY CITY

STATE OF IOWA )  
 ) ss  
COUNTY OF MARION )

I, \_\_\_\_\_, City Clerk of the City of Knoxville, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Knoxville by Resolution No. \_\_\_\_\_, passed on the \_\_\_\_ day of \_\_\_\_\_, 2019, and this certificate is made pursuant to authority contained in said Resolution.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
City Clerk of Knoxville, Iowa

This record was acknowledged before me on \_\_\_\_\_, 2019, by Tricia Kincaid as CITY CLERK of Knoxville, Iowa.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENTS FOR PARCEL NO. 5

MARION COUNTY

PROJECT NO. NHSN-014-3(52)--2R-63

THE TEMPORARY EASEMENT GRANTED FOR CONSTRUCTION IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF LOT 4, KNOXVILLE INDUSTRIAL PARK, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF KNOXVILLE, MARION COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH 00°39'27" EAST ALONG THE WEST LINE OF SAID LOT 4, A DISTANCE OF 503.09 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00°39'27" EAST, 68.38 FEET; THENCE SOUTH 03°32'10" EAST, 205.13 FEET; THENCE SOUTH 00° 54' 52" EAST, 361.51 FEET; THENCE SOUTH 62°59'22" EAST, 39.42 FEET; THENCE SOUTH 89°55'39" EAST, 28.83 FEET; THENCE SOUTH 00°04'21" WEST, 5.00 FEET; THENCE NORTH 89°55'39" WEST, 30.03 FEET; THENCE NORTH 62°59'22" WEST, 43.63 FEET; THENCE NORTH 00°54'53" WEST, 364.47 FEET; THENCE NORTH 03°32'10" WEST, 136.75 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.07 ACRES (3,025 S.F.).

NOTE: THE WEST LINE OF SAID LOT 4 OF KNOXVILLE INDUSTRIAL PARK IS ASSUMED TO BEAR NORTH 00°39'27" EAST.



Prepared by: Robert L. Stuyvesant	P.O. Box 517, Carlisle, IA 50047	515/989-3263
Name	Address	Phone
When Recorded Return to:		
State of Iowa, Department of Transportation	800 Lincoln Way, Ames, IA 50010	515/239-1101
Name	Address	Phone

### HIGHWAY EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the STATE OF IOWA, (hereinafter called "State"), maintaining a state highway over, on, through and across and within the following described real estate:

See attached Exhibit "A"

(hereinafter called "Easement Area"), for the purpose of the State using said real estate, as described, during the construction of the improvements over, on, through, across and within said Easement Area.

This Easement shall be subject to the following terms and conditions:

- ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the State, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the State.
- CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the State. The State shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS.** The State shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including, but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The State may perform maintenance should it determine in its sole discretion such maintenance is needed.
5. **PROPERTY TO BE RESTORED.** The State shall restore the Easement Area after exercising its rights hereunder, provided, however, that the State's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The State shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the State, its employees, agents or its representatives, the State shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the State's exercise of this Easement. Grantor agrees to indemnify and hold State, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the State, its successors and assigns, and its permittees and licensees.
8. **EASEMENT RUNS WITH LAND.** This Easement shall be deemed perpetual and to run with the land and shall be binding on Grantor and on Grantor's heirs, successors and assigns.
9. **APPROVAL BY THE STATE COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the Iowa State Department of Transportation by Resolution which approval and acceptance shall be noted on this Easement.

Grantor does HEREBY COVENANT with the State that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 4 day of November, 2019.

WEILER, INC.

By: *Patrick Weiler*

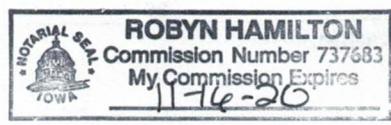
Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF IOWA            )  
  }ss  
COUNTY OF MARION    )

This record was acknowledged before me on November 4, 2019, by Patrick Weiler as \_\_\_\_\_ of Weiler, Inc.

*Robyn Hamilton*  
Notary Public in and for the State of Iowa



ACCEPTANCE BY STATE

STATE OF IOWA )  
 )  
 ) ss  
COUNTY OF \_\_\_\_\_ )

I, \_\_\_\_\_ of the State of Iowa  
Department of Transportation, do hereby certify that the within and foregoing Easement was  
duly approved and accepted by said State of Iowa Department of Transportation by and this  
certificate is made pursuant to authority of the State of Iowa.

Signed this \_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
of the State of  
Iowa Department of Transportation

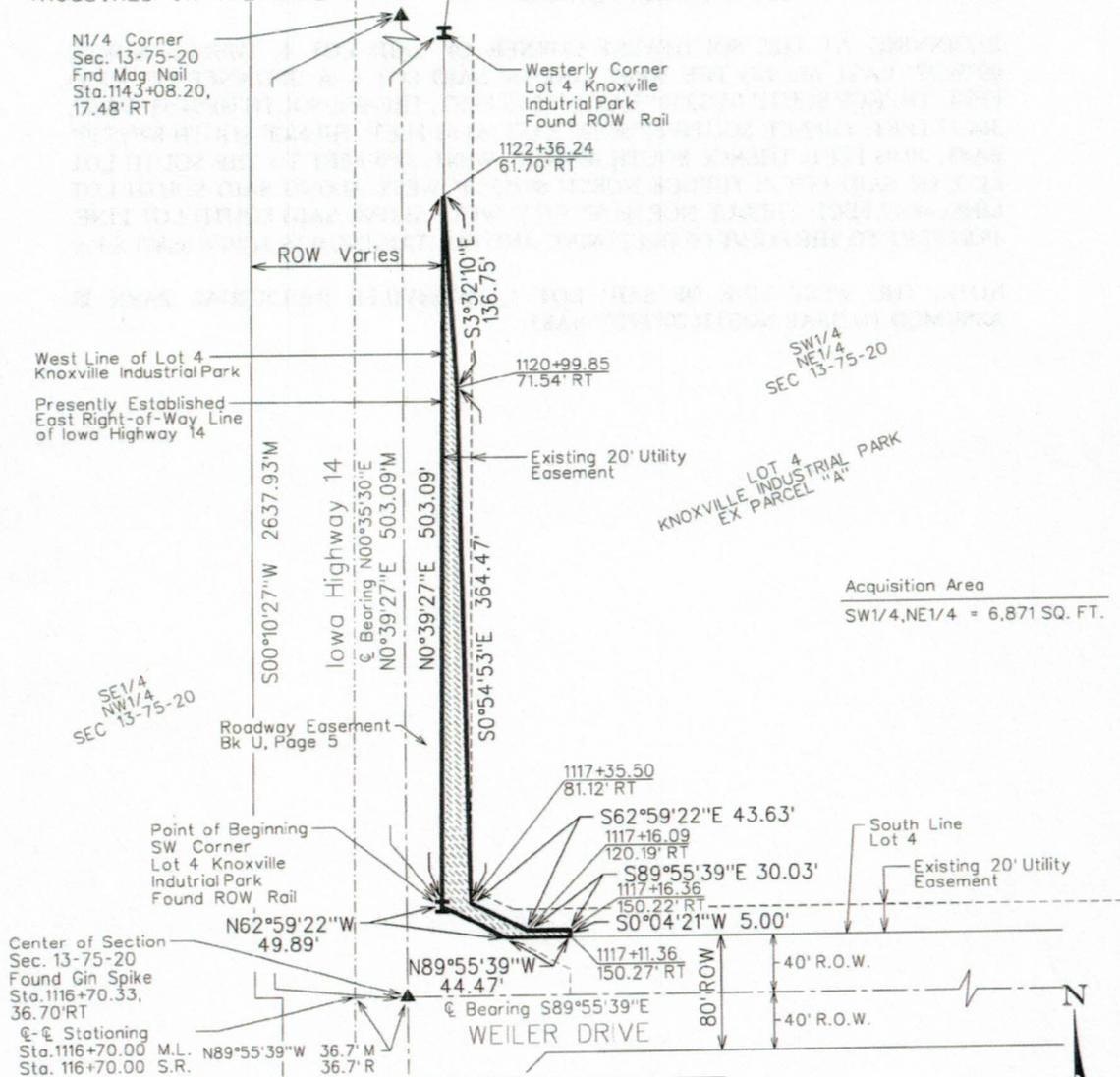
This record was acknowledged before me on \_\_\_\_\_, 2019, by  
\_\_\_\_\_ as \_\_\_\_\_ of the State of Iowa Department of  
Transportation.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

IOWA DEPARTMENT OF TRANSPORTATION  
ACQUISITION PLAT  
EXHIBIT "A"

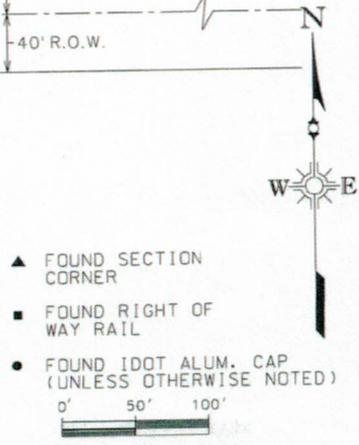
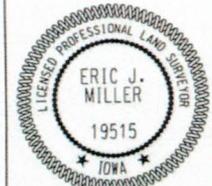
COUNTY MARION STATE CONTROL NO. \_\_\_\_\_  
PROJECT NO. NHSN-014-3(52)--2R-63 PARCEL NO. 5  
SECTION 13 TOWNSHIP 75 RANGE 20  
ROW-FEE \_\_\_\_\_ AC. EASE 6,871 SQ FT  EXCESS-FEE \_\_\_\_\_ AC  
ACCESS RIGHTS ACQUIRED - STA \_\_\_\_\_ STA \_\_\_\_\_ MAIN LINE \_\_\_\_\_ SIDE  
ACCESS RIGHTS ACQUIRED - STA \_\_\_\_\_ STA \_\_\_\_\_ SIDE ROAD \_\_\_\_\_ SIDE  
ACQUIRED FROM \_\_\_\_\_

\*ACQUIRED IN THE NAME OF THE CITY OF KNOXVILLE, IOWA



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

*Eric J Miller* 10-28-19  
ERIC MILLER DATE:  
License number 19515  
My License Renewal Date is December 31, 2020  
Pages covered by this seal: \_\_\_\_\_  
EXHIBIT "A" ONLY



DATE REVISED OCTOBER 28, 2019  
DATE DRAWN SEPTEMBER 24, 2019 SCALE 1" = 100'

DESCRIPTION OF ATTACHED PLAT FOR PARCEL NO. 5

MARION COUNTY

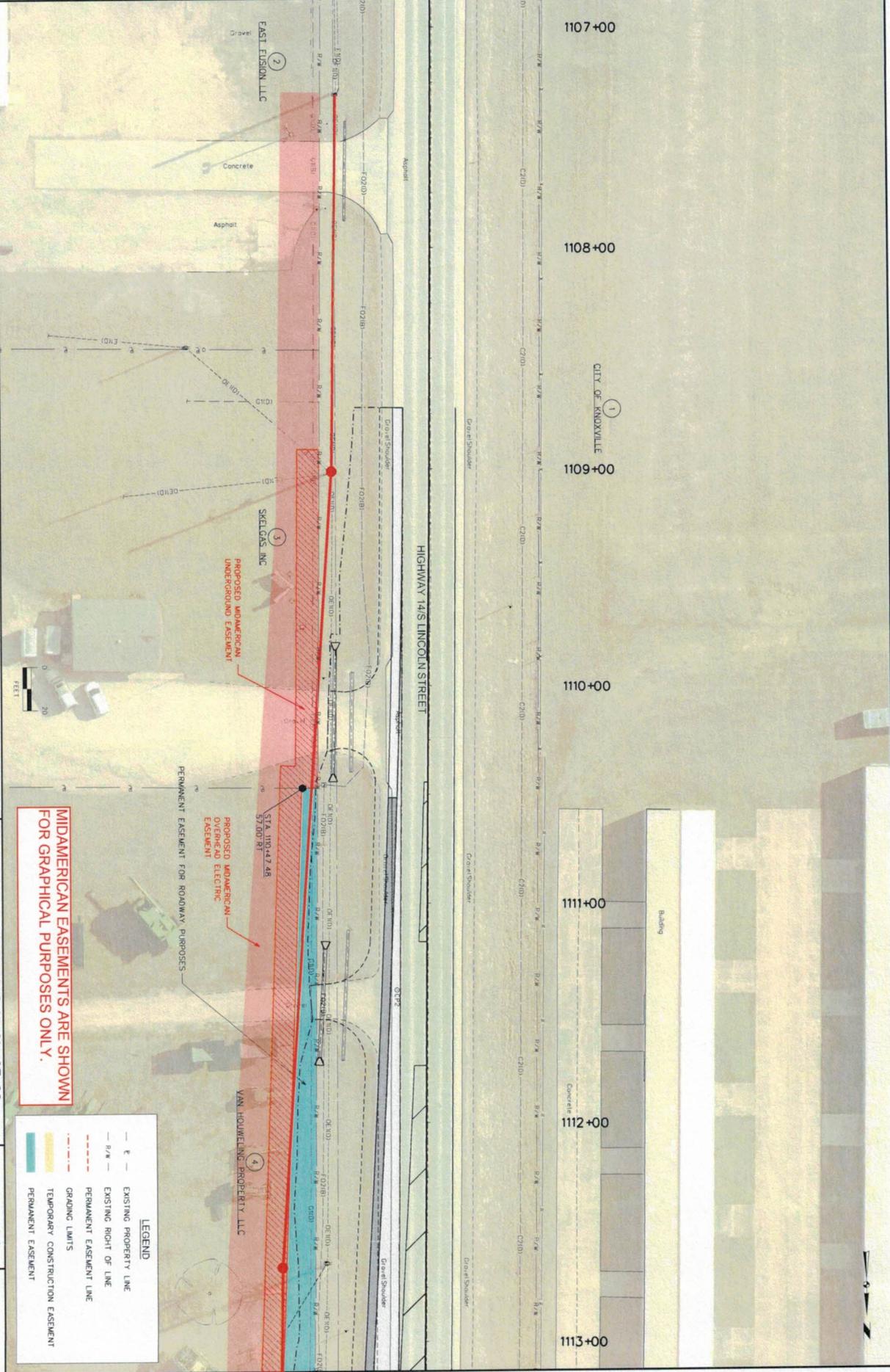
PROJECT NO. NHSN-014-3(52)--2R-63

THE EASEMENT GRANTED FOR HIGHWAY PURPOSES IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF LOT 4, KNOXVILLE INDUSTRIAL PARK, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF KNOXVILLE, MARION COUNTY, IOWA AND AS SHOWN ON THE ACQUISITION PLAT EXHIBIT "A", ATTACHED HERETO AND BY REFERENCE MADE A PART THEREOF AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH  $00^{\circ}39'27''$  EAST ALONG THE WEST LINE OF SAID LOT 4, A DISTANCE OF 503.09 FEET; THENCE SOUTH  $03^{\circ}32'10''$  EAST, 136.75 FEET; THENCE SOUTH  $00^{\circ}54'53''$  EAST, 364.47 FEET; THENCE SOUTH  $62^{\circ}59'22''$  EAST, 43.63 FEET; THENCE SOUTH  $89^{\circ}55'39''$  EAST, 30.03 FEET; THENCE SOUTH  $00^{\circ}04'21''$  WEST, 5.00 FEET TO THE SOUTH LOT LINE OF SAID LOT 4; THENCE NORTH  $89^{\circ}55'39''$  WEST ALONG SAID SOUTH LOT LINE, 44.47 FEET; THENCE NORTH  $62^{\circ}59'22''$  WEST ALONG SAID SOUTH LOT LINE, 49.89 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.16 ACRES (6,871 S.F.).

NOTE: THE WEST LINE OF SAID LOT 4, KNOXVILLE INDUSTRIAL PARK IS ASSUMED TO BEAR NORTH  $00^{\circ}39'27''$  EAST.

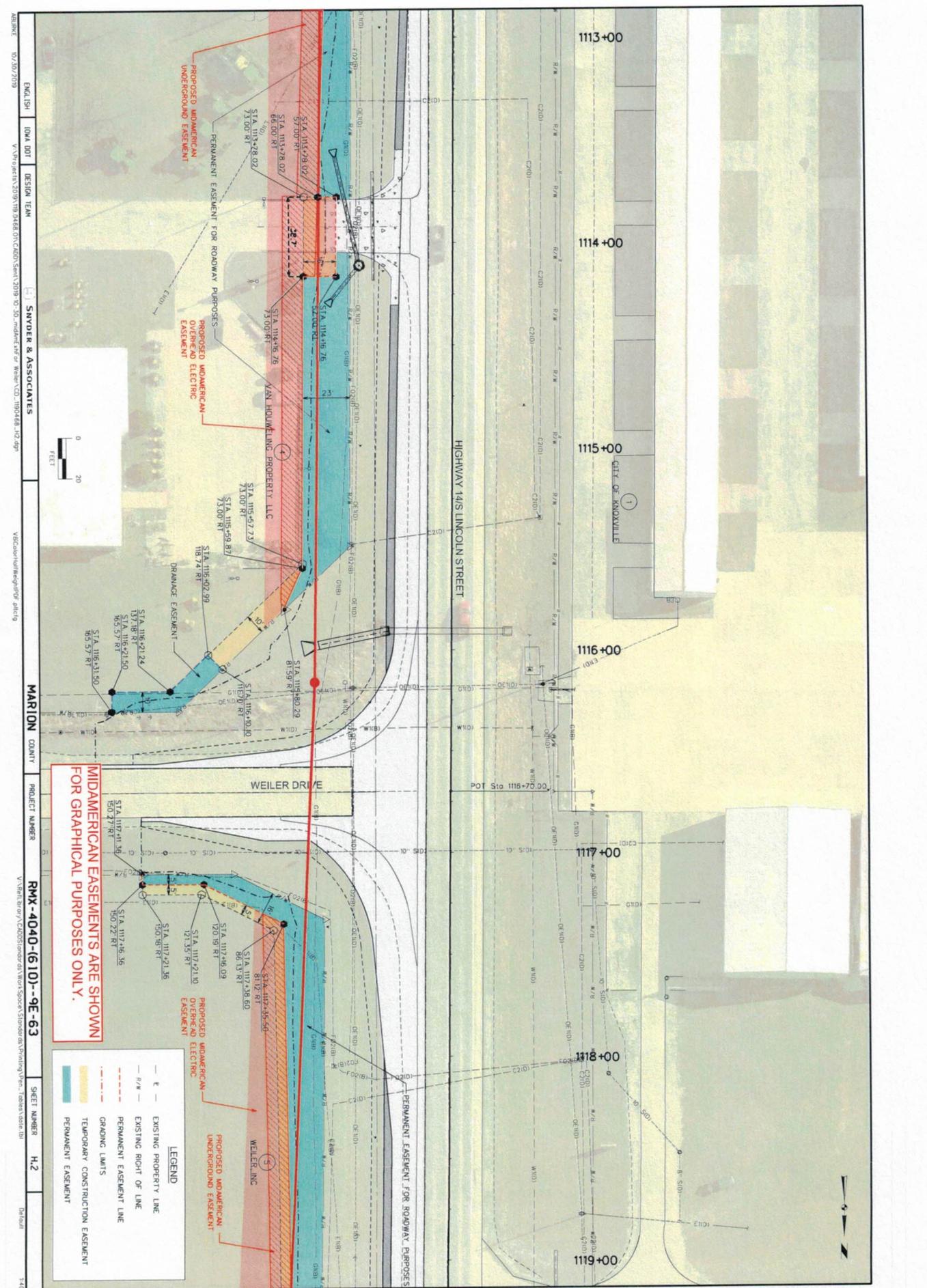


**MIDAMERICAN EASEMENTS ARE SHOWN FOR GRAPHICAL PURPOSES ONLY.**

**LEGEND**

— E —	EXISTING PROPERTY LINE
- B/A -	EXISTING RIGHT OF LINE
- - - - -	PERMANENT EASEMENT LINE
- . - . -	GRADING LIMITS
- - - - -	TEMPORARY CONSTRUCTION EASEMENT
- - - - -	PERMANENT EASEMENT





PROPOSED MIDAMERICAN UNDERGROUND EASEMENT  
 PROPOSED MIDAMERICAN OVERHEAD ELECTRIC EASEMENT  
 PERMANENT EASEMENT FOR ROWWAY PURPOSES  
 PERMANENT EASEMENT FOR ROWWAY PURPOSES  
 PROPOSED MIDAMERICAN OVERHEAD ELECTRIC EASEMENT  
 DRAINAGE EASEMENT

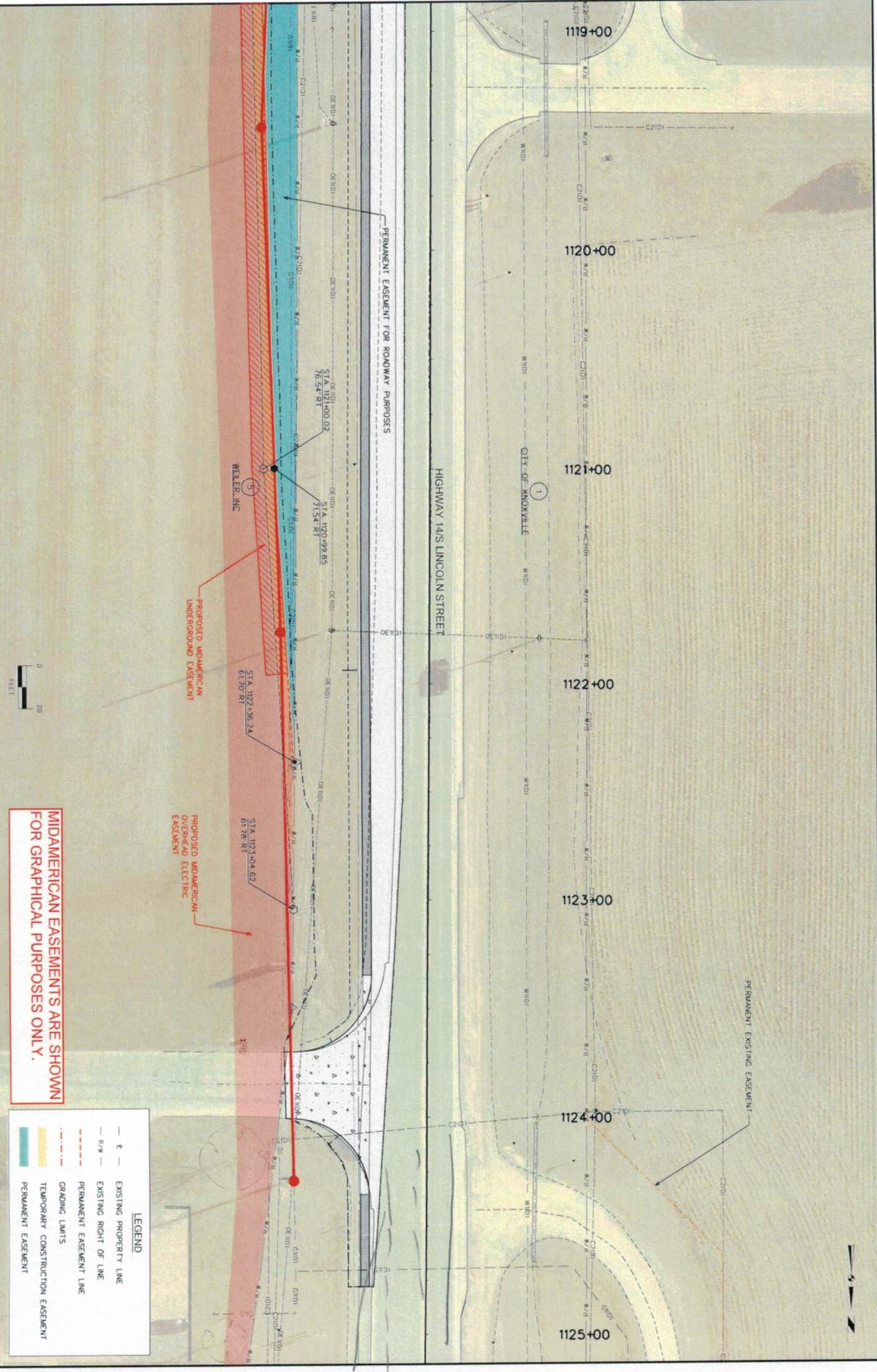


**MIDAMERICAN EASEMENTS ARE SHOWN FOR GRAPHICAL PURPOSES ONLY.**

**LEGEND**

---	EXISTING PROPERTY LINE
- - -	EXISTING RIGHT OF LINE
- - -	PERMANENT EASEMENT LINE
- - -	GRADING LIMITS
---	TEMPORARY CONSTRUCTION EASEMENT
---	PERMANENT EASEMENT





**MIDAMERICAN EASEMENTS ARE SHOWN FOR GRAPHICAL PURPOSES ONLY.**

**LEGEND**

	EXISTING PROPERTY LINE
	EXISTING RIGHT OF LINE
	PERMANENT EASEMENT LINE
	GRADING LIMITS
	TEMPORARY CONSTRUCTION EASEMENT
	PERMANENT EASEMENT



RESOLUTION NO. 01-02-20

RESOLUTION ACCEPTING EASEMENT FOR THE IA 14 AND WEILER DRIVE PROJECT IN THE  
CITY OF KNOXVILLE, IOWA

WHEREAS, as part of the City of Knoxville IA 14 and Weiler Drive Project in the City of Knoxville, Marion County, Iowa, the City and its Engineers have determined that the construction of the project will require obtaining certain easements in order to complete said construction; and,

WHEREAS, the City has received an easement from the following person as follows:

A. Weiler, Inc.

WHEREAS, it is necessary for the City to accept this easement and proceed with recording of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the above referenced easement for the IA 14 and Weiler Drive Project is hereby accepted by the City and the City Clerk is authorized to record said easement with the Marion County Recorder.

PASSED AND APPROVED by the City Council this 6<sup>th</sup> day of January 2020.

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Brian J. Hatch, MAYOR

ATTEST:

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Tricia Kincaid, CITY CLERK