

City of Knoxville
City Council Meeting
Tuesday, February 4, 2020 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member John Gotta ____, Council Member Dylan Morse ____, Council Member Justin Plum ____, Council Member Jyl DeJong _____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of January 20, 2020

Documents:

[01-20-20 COUNCIL MINUTES.PDF](#)

3.II. Approve Special Council Meeting Of January 15, 2020

Documents:

[01-15-20 COUNCIL MINUTES.PDF](#)

3.III. Approve Special Council Meeting Of January 23, 2020

Documents:

[01-23-20 SPECIAL SESSION.PDF](#)

3.IV. Accept Airport Commission Meeting Minutes Of December 14, 2019

Documents:

[AIRPORT MINUTES.PDF](#)

3.V. Accept Housing Board Meeting Minutes Of December 16, 2019

Documents:

[HOUSING MINUTES.PDF](#)
[HOUSING PUBLIC HEARING.PDF](#)

3.VI. Approve December 2019 Financials

Documents:

[DECEMBER FINANCIALS.PDF](#)

3.VII. Approve Resolution To Approve Tax Abatement Application For Construction Of A New

Single-Family Dwelling

Documents:

[RES 02-14-20 MILLER ABATEMENT.PDF](#)
[MILLER TAX ABATEMENT.PDF](#)

3.VIII. Approve Resolution Accepting Easement For The Highway 14 Resurfacing Project In The City Of Knoxville, Iowa

Documents:

[RES 02-12-20 MARION COUNTY BANK PERMANENT EASEMENT.DOCX](#)
[PERMANENT EASEMENT-SIGNED.PDF](#)

3.IX. Accept Fire Department 2019 End Of Year Activity Report

Documents:

[KFD END OF YEAR ACTIVITY REPORT.PDF](#)

4. Item Agenda

4.I. Public Hearing - Maximum Property Tax Dollars For Fiscal Year 2020/2021

- A. Open Hearing
- B. Filing of Affidavit of Publications- 01/23/20
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

4.I.i. Approve Resolution Approving Fiscal Year 2020/2021 Maximum Property Tax Dollars

Documents:

[RES 02-11-20 MAX PROPERTY TAX DOLLARS FY21.PDF](#)

4.II. Set A Public Hearing For February 17, 2020 At 6:15 P.m. To Approve Fiscal Year 2020/2021 Budget

4.III. Discussion Regarding Street Services

4.IV. Approve Resolution Accepting Bid, Awarding Contract And Approving The Certificate Of Insurance For The Competine Creek Trail Phase 2

Documents:

[RES 02-13-20 COMPETINE TRAIL BID.PDF](#)
[COMPETINE TRAIL LETTER.PDF](#)

4.V. Knoxville Chamber Year In Review

Documents:

[2019 CHAMBER YEAR IN REVIEW.PDF](#)

4.VI. Approve December 2019 SRO Report

Documents:

[SRO DECEMBER 2019.PDF](#)

4.VII. Discussion/Possible Action Regarding East Elementary

4.VIII. Approve Payment Of Claims

5. Reports

A. Mayor's Report

B. City Manager's Report

6. Adjourn

Motion _____ Second _____

Vote _____ Time _____

Tricia Kincaid, City Clerk

COUNCIL MINUTES

January 20, 2020

The City Council of the City of Knoxville, Iowa convened in regular session Monday, January 20, 2020 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Dan Losada, Fire Chief Cal Wyman, Parks & Rec Director Brandon Nemmers, Library Director Roslin Thompson, Cemetery & Streets Supervisor Kevin DeLong, Planning & Zoning Administrator Bill Mettee, Waste Water Superintendent Pat Murphy and Airport Manager Dan Van Donselaar,

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. Resident Tab Mart of 1314 Woodland Drive, Knoxville, Iowa, came forward wanting to be put on the next agenda regarding questions on the whole road cleaning and how we go about it.

Motion by Morse; second by Plum to approve the consent agenda as follows, all ayes.

1. Accept Parks and Recreation Commission Minutes of September 9, 2019
2. Accept Parks and Recreation Commission Minutes of December 9, 2019
3. Accept Water Board Minutes of January 14, 2020
4. Accept Library Meeting Minutes of January 15, 2020
5. Accept December 2019 CSO Report
6. Accept End of 2019 Police Activity Report
7. Approve Class C Liquor License for Pine Knolls Country Club
8. Approve appointment of representatives to Central Iowa Regional Transportation Planning Alliance
9. Approve Resolution to approve tax abatement Application for construction of a new single-family dwelling at 100 N Harlan Street
10. Approve Resolution to approve tax abatement application for construction of a new single-family dwelling at 1005 N Harlan Street
11. Approve Resolution to approve tax abatement application for construction of a new single-family dwelling at 1505 Deer Run Drive
12. Approve Resolution accepting Easement for the IA 14 and Weiler Drive Project in the City of Knoxville, Iowa
13. Approve Resolution accepting Easement for the Highway 14 Resurfacing Project in the City of Knoxville, Iowa
14. Approve Resolution accepting Easement for the Highway 14 Resurfacing Project in the City of Knoxville, Iowa

Motion by Suhr; second by Morse to approve City Council Meeting Minutes of January 6, 2020 with the correction of adding John Gotta as being sworn in; all ayes.

Motion by Suhr; second by DeJong to table 2019 SRO Report; all ayes.

Motion by Morse; second by Suhr to approve moving the Public Hearing to approve Proposed Property Tax Levy for Fiscal Year 2020/2021 from February 3, 2020 at 6:15 p.m. to February 4, 2020 at 6:15 p.m.; all ayes.

City Manager Aaron Adams presented Council with the recommended balanced FY 2020/2021 budget. Adams presented each department budget as well as local option sales tax, hotel motel tax and vehicle equipment replacement fund. Council discussed budget for hotel motel tax expenditures, funding for Knoxville Economic Development Corporation and Mayor and Council Compensation.

Motion by Suhr; second by Morse to approve payment of claims; all ayes.

89527	911 CUSTOM	4 ARMOR VEST	\$3,264.00
	ATOMIC TERMITE & PEST		
89528	CONTROL	MONTHLY PEST CONTROL	\$80.00
89529	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$731.09
89530	CAPITAL CITY EQUIPMENT CO	BATTERY	\$178.19
89531	CENTRAL IOWA DISTRIBUTING INC	CENTER SUPPLIES	\$738.20
89532	CIEMSD	REFRESHER BACUS	\$300.00
89533	CITY OF KNOXVILLE	RETIRED DARREL SWANSON	\$3,060.80
89534	CONTINENTAL RESEARCH CORP	MULTICIDE	\$484.28
89535	ELECTRICAL ENGINEERING &	SERVICE GENERATOR	\$90.40
89536	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$5,781.82
89537	EXCEL MECHANICAL CO INC	DIGESTER PUMP	\$3,866.27
89538	FBINAA	MEMBERSHIP DUES	\$120.00
89539	FIRE RECOVERY EMS	DEC EMS BILLING	\$3,138.06
89540	GRAINGER PARTS	WATER COOLER	\$1,468.19
89541	HUBES GARAGE	SERVICE ON 2001 FOR F150	\$53.56
89542	INTERSTATE POWER & LIGHT	GAS LINE RELOCATION HWY 14	\$66,558.16
89543	IOWA DEPT OF PUBLIC SAFETY	LINE CHARGE	\$978.00
89544	IOWA FIRE CHIEFS ASSOC	MEMEBERSHIP DUES	\$160.00
89545	JOURNAL EXPRESS	POLICE OFFICER ADS	\$201.25
89546	KEYSTONE LABORATORIES INC	MONTHLY POOL SPA TEXTING	\$46.60
89547	KIEFER AQUATICS	STARTING BLOCKS DEPOSIT	\$5,507.82
89548	KNOXVILLE HOSPITAL & CLINICS	HEALTH PHYSICAL TESTING	\$60.90
		MONTHLY CONTRACTUAL	
89549	KNOXVILLE AVIATION	SERVICES	\$3,467.91
89551	KNOXVILLE FARM & HOME INC	AIR LINE	\$1,093.88
89552	LISCO	PHONE/INTERNET	\$2,140.19
89553	MAINSTAY SYSTEMS INC	IOWA SYSTEM MAINTENANCE	\$177.00
89554	MARION COUNTY	POOL INSPECTION	\$441.00
	MARION COUNTY HUMANE		
89555	SOCIETY	MONTHLY SERICE CHARGE	\$860.50
89556	MC CORKLE HARDWARE INC	BIT SET	\$20.00
89557	MIDAMERICAN ENERGY COMPANY	1545 HWY 14 CONTROL BUILDING	\$402.64
	MIDWEST OFFICE TECHNOLOGY		
89558	INC	COPIER CHARGES	\$354.10
89559	MIDWEST WHEEL	STROBE LIGHT	\$119.42

89560	MOTOR INN OF KNOXVILLE	LABOR	\$74.65
89561	NATIONAL PAPER & SAN SUPPLY	GARBAGE BAGS	\$251.14
89562	CODY NICHOL	BOOT REIMBURSEMENT	\$108.00
89563	O'REILLY AUTOMOTIVE INC	FOG LIGHT BULB	\$17.40
89564	PLUMB TECH MECHANICAL INC.	NEW HEATER ADMIN GARAGE	\$2,942.38
89565	PRAXAIR DISTRIBUTION INC	EMS OXYGEN	\$734.62
89566	RACEWAY TIRE & EXHAUST	2 TIRES MOUNT AND BALANCE	\$303.92
89567	RAMAEKER SCREEN PRINTING	FITNESS CHALLENGE SHIRT	\$189.00
89568	ROMAR	SMALL ENGINE MAITENANCE	\$107.13
89569	SNYDER & ASSOCIATES INC	HWY 14 CONVERSION	\$38,821.00
89570	SPAHN & ROSE LUMBER	OSB	\$32.86
89571	STRYKER SALES CORPORATION	SERVICE WORK	\$385.00
89572	TRUE VALUE HARDWARE INC.	SHOWER KIT	\$129.91
89573	US CELLULAR	CELLPHONE	\$324.53
89574	VAN HOUWELING PROPERTIES LLC	HIGHWAY EASEMENT	\$9,740.00
89575	VERIZON	DATA/VOICE PLAN	\$297.58
89576	VILLAGE CLEANERS	4 COAT ALTERATIONS	\$62.00
89577	VISA	PODCAST COMPUTER	\$1,957.82
89578	WALMART COMMUNITY	MATTRESS AND BINDERS	\$714.75
89579	MARY ANN WARD	REFUND FOR PASS	\$124.58
89580	WINDSTREAM	ALARM LINE	\$159.15
89581	XEROX CORPORATION	COPIER RENTAL	\$111.20
89582	K & L THOMPSON, LLC	936 938 SERVICE	\$1,354.82
89583	HACH COMPANY	SULFURIC ACID	\$59.09
89584	STUYVESANT,BENTON & JUDISCH	FILING FEE	\$185.00
89585	WALMART COMMUNITY	SCBA BATTERIES	\$97.92
89586	VISA	DATA PLAN	\$178.62
89587	MERCYONE	EMPLOYMENT PHYSICAL NICHOL	\$824.00

Under Mayors report: None

Under City Managers Report: None

Motion by Morse; second by Gotta to adjourn at 8:14 p.m.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

COUNCIL MINUTES

January 15, 2020

The City Council of the City of Knoxville, Iowa convened in special session Wednesday, January 15, 2020 at 1:00 pm. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery and City Clerk Tricia Kincaid.

The meeting was a joint meeting with the Marion County Board of Supervisors. Marion County roll called; all board of supervisors were present. Mayor Hatch opened with updating the council and audience that Marion County and the City of Knoxville signed a memorandum of understanding in November of 2018. This meeting was to finalize multiple agreements with both state and federal entities that will transfer ownership of the entire VA campus to local control.

Motion by Morse; seconded by Suhr to approve Resolution approving Memorandum of Agreement between the Iowa State Historic Preservation Office, The County of Marion, and the City of Knoxville regarding Post-Conveyance Identification, Mitigation, Minimization and Avoidance of Historic Resources at the former Knoxville Veterans Affairs Campus Knoxville, Iowa, all ayes.

Motion by Gotta; seconded by DeJong to adjourn at 1:09 p.m., all ayes.

ATTEST:

Brian Hatch, Mayor

Tricia Kincaid, City Clerk

COUNCIL MINUTES
January 23, 2020

The City Council of the City of Knoxville, Iowa convened in special session Thursday, January 23, 2020 at 12:00 pm. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse and Justin Plum. Staffs present were City Clerk Tricia Kincaid.

Motion by Suhr; second by Gotta to change next regular council meeting to February 4, 2020 at 6:15 p.m.

Motion by Morse; seconded by Suhr to adjourn at 12:01 p.m., all ayes.

ATTEST:

Brian Hatch, Mayor

Tricia Kincaid, City Clerk

KNOXVILLE AIRPORT COMMISSION – December 14, 2019

The Knoxville Airport Commission met in regular session on December 14, 2019, 7:17 a.m. with Commission Chairman, Wayne Westberg presiding. Members present were Larry Smith, Ella Crawford, Loren Steenhoek and Airport Manager, Dan Van Donselaar. Dixie Brown was excused.

Wayne Westberg moved and Larry Smith seconded a motion to waive reading and approving minutes of the previous meeting. Motion carried.

Hangar Currency: The following are behind in their rent: Leifert – 2 months, Martin – 2 months, and FTAC (invoice will be updated). Loren Steenhoek moved and Ella Crawford seconded a motion to approve this report. Motion carried.

Airport Project List: There was discussion on delay of the farm rent lease, due to 15/33 Runway Project and Air Methods needing more ground for their new home. Plans for selling the present Air Methods mobile home, owned by the Knoxville Airport, was also discussed. No action taken.

Open Air Flight Club: Jeff Jorgenson, flight instructor, and friends presented plans and asked for support to start a flight club at Knoxville Airport.

Update on Runway 15/33 Project: Tentative starting date is March 16 to April 1, 2020, depending on weather. No action taken.

Update on Air Methods new crew quarters: The sewer, water and electric trenching has been started. No action taken.

Claims: Larry Smith moved and Ella Crawford seconded a motion to approve the claims. Motion carried.

Airport Manager Report and Safety Check List: Everything is in working order and ready for winter conditions. Wayne Westberg moved and Loren Steenhoek seconded a motion to accept this report. Motion carried.

Ella Crawford moved and Larry Smith seconded a motion to adjourn at 8:50 a.m. Motion carried.

Wayne Westberg, Airport Commission Chairman

ATTEST:

Janet Westberg, Secretary

MINUTES

Low Rent Housing Agency of Knoxville
Location: Conference Room of the Housing Agency
December 16, 2019

Present: Board Chairman Don Croghan, Vice Chairman Jerrold Jordan and Board Member(s) Annie Leonard. Also present was Executive Director Susan Swartzendruber, Secretary for the Board.

Absent: Board Members: Teresa Higginbotham & Brent Hanna.

Motion by Jerrold Jordan with second by Annie Leonard to approve the consent agenda. All voted aye. The consent agenda included the minutes of the regular Housing Board Meeting of November 18, 2019, the Occupancy Report and Stop Loss Monitoring Report.

Motion by Jerrold Jordan with second by Annie Leonard to approve the payment of claims. All voted aye.

Resolution 15-12-16-2019 to adopt the 2020 Five Year Plan, Annual Plan Update and 20120 Capital Funds Budget was moved for adoption by Jerrold Jordan with second by Annie Leonard. There were no major changes from the previous budget. The 2020 Five Year Plan, Annual Plan Update and the 2020 Capital Funds Budget have been posted for a 45-day public comment period and no written comments were received. All voted aye.

Motion by Annie Leonard with second by Jerrold Jordan to accept the Analysis of Fair Housing Impediments. This analysis is required by Housing and Urban Development. All voted aye.

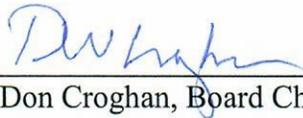
Motion by Jerrold Jordan with second by Annie Leonard to accept the Energy Audit for 2020-2024. The energy audit is required by Housing and Urban Development. All voted aye.

Brief review and discussion to decrease the micro purchase limit in the procurement policy from \$10,000 to \$3500. This was posted for public comment for 45 days. Resolution 13-12-16-2019 to decrease the procurement policy made by Jerrold Jordan with a second by Annie Leonard. All voted aye.

Resolution 14-12-16-2019 to adopt a passbook rate for imputed assets was moved for adoption by Jerrold Jordan and second by Annie Leonard. This rate was set in the past by Housing and Urban Development (HUD). If the regional HUD office does not set a rate, the Housing Agency must set a rate. The Kansas City HUD office no longer sets a passbook rate. This rate is only in a very limited number of cases. The program participant must have a more than \$5000 in assets that have a below market rate. PIH Notice 2016-01 lists the National Savings rate at .06%. All voted aye.

Motion by Jerrold Jordan with second by Annie Leonard to accept the October 2019 financial statements. The Director reviewed that both programs are currently using reserves.

Motion by Jerrold Jordan and second by Annie Leonard to adjourn the meeting. All voted aye.



Don Croghan, Board Chairman



Susan Swartzendruber, Secretary

MINUTES

Public Hearing for the 2020 Five Year Plan, Annual Plan Update and 2020 Capital Funds Budget

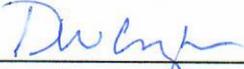
December 16, 2019

Present: Board Chairman, Don Croghan.
Board Members: Jerrold Jordan & Annie Leonard.
Also present: Director, Susan Swartzendruber
Absent: Brent Hanna & Teresa Higginbotham.

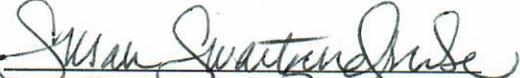
The Public Hearing for the 2020 Five Year Plan, Annual Plan Update and the 2020 Capital Funds Budget convened at 4:30 PM on December 16, 2019 in the Conference Room of the Low Rent Housing Agency of Knoxville. Board Chairman, Don Croghan presided.

No written comments were received. The plan has been posted for a 45-day public comment period. The Executive Director verbally reviewed the Annual Plan and updated all present on upcoming projects listed for CFP 2020. There were no major changes from the previous budget. No other comments were made.

Motion by Annie Leonard to close the Public Hearing with second by Jerrold Jordan. All voted aye. The Public Hearing concluded at 4:45 PM.



Don Croghan, Board Chairman



Susan Swartzendruber, Secretary

**City of Knoxville
Bank Reconciliation - December 2019**

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$10,259,358.62		\$10,259,358.62
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		44,536.31	\$44,536.31
Debt Service/Capital Projects	53755000369		541,694.83	\$541,694.83
Sewer Utilities	53755000377		777,144.86	\$777,144.86
Equipment Replacement	53755000385		222,242.43	\$222,242.43
Police Retirement	53755000393		69,276.22	\$69,276.22
Police Dept Trust	53755000407		13,222.34	\$13,222.34
Library Gift & Memorial	53755000415		7,150.96	\$7,150.96
Rescue & Fire Donation	53755000423		9,405.46	\$9,405.46
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		79,055.29	\$79,055.29
Perpetual Care	6990785435		100,118.21	\$100,118.21
<u>IPAIT</u>	11460 11461		1,207,333.50	\$1,207,333.50
<u>MM Total</u>			1,863,846.91	
Calculated balance		10,259,358.62	3,071,180.41	13,330,539.03
	Less O/S checks	87,639.57		87,639.57
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		10,347,293.19	3,071,180.41	13,243,194.46
Book Balance				13,243,194.46
Difference				0.00

Approved By:  _____

BUDGET REPORT
CALENDAR 12/2019, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,638,310.00	104,298.80	843,963.03	51.51
	FIRE TOTAL	212,510.00	11,046.46	92,169.19	43.37
	RESCUE TOTAL	682,865.00	63,957.82	362,762.44	53.12
	ANIMAL CONTROL TOTAL	20,100.00	1,360.50	8,663.00	43.10
	PUBLIC SAFETY TOTAL	2,553,785.00	180,663.58	1,307,557.66	51.20
	ROADS, BRIDGES, SIDEWALK	762,608.00	65,626.28	548,959.42	71.98
	STREET LIGHTING TOTAL	35,000.00	218.68	15,639.08	44.68
	TRAFIC CONTROL & SAFETY	42,700.00	298.90	23,432.36	54.88
	PUBLIC WORKS-RUT TOTAL	26,335.04	2,722.26	13,712.97	52.07
	PUBLIC WORKS TOTAL	866,643.04	68,866.12	601,743.83	69.43
	LIBRARY TOTAL	390,527.00	33,124.82	232,890.66	59.63
	PARKS TOTAL	136,421.00	4,589.53	59,929.85	43.93
	RECREATION TOTAL	473,172.00	37,751.14	259,471.74	54.84
	POOL TOTAL	33,025.00	3,296.97	24,546.93	74.33
	CEMETERY TOTAL	214,565.00	10,349.40	96,025.06	44.75
	CULTURE & RECREATION TOT	1,247,710.00	89,111.86	672,864.24	53.93
	ECONOMIC DEVELOPMENT TOT	90,000.00	7,601.12	78,438.53	87.15
	HOUSING & URBAN RENEWAL	5,000.00	32.00	5,496.00	109.92
	PLANNING & ZONING TOTAL	156,377.00	11,026.12	74,899.06	47.90
	COMMUNITY & ECONOMIC DEV	251,377.00	18,659.24	158,833.59	63.19
	MAYOR/COUNCIL/CITY MGR T	160,622.00	10,805.32	103,784.78	64.61
	CLERK/TREASURER/ADM TOTA	98,938.00	5,585.21	37,950.61	38.36
	LEGAL SERVICES/ATTORNEY	12,000.00	1,000.00	7,855.00	65.46
	CITY HALL/GENERAL BLDGS	199,178.00	14,135.75	103,599.54	52.01
	TORT LIABILITY TOTAL	35,000.00	.00	.00	.00
	OTHER GENERAL GOVERNMENT	.00	.00	371.25	.00
	GENERAL GOVERNMENT TOTAL	505,738.00	31,526.28	253,561.18	50.14
	DEBT SERVICE TOTAL	711,475.00	198,635.99	198,635.99	27.92
	2010 C GO BOND TOTAL	278,218.00	250.00	11,608.75	4.17
	2010 D GO BOND TOTAL	83,640.00	4,320.00	4,320.00	5.16
	2012A GO BOND TOTAL	188,830.00	250.00	1,915.00	1.01
	2013 A GO BOND TOTAL	362,450.00	250.00	11,225.00	3.10
	2016A GO REFUNDING BOND	257,800.00	250.00	21,400.00	8.30
	2018A GO BOND TOTAL	525,588.00	250.00	95,293.75	18.13
	DEBT SERVICE TOTAL	2,408,001.00	204,205.99	344,398.49	14.30

BUDGET REPORT
CALENDAR 12/2019, FISCAL 6/2020

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	37,000.00	36,284.00	36,284.00	98.06
	FIRE TOTAL	490,000.00	.00	65,000.00	13.27
	RESCUE TOTAL	.00	25,427.45	25,427.45	.00
	ROADS, BRIDGES, SIDEWALK	115,000.00	.00	114,109.00	99.23
	LIBRARY TOTAL	553,200.00	118,353.95	1,243,176.92	224.72
	PARKS TOTAL	.00	.00	13,445.13	.00
	CAPITAL PROJECTS TOTAL	2,685,000.00	34,706.21	296,378.37	11.04
	LOCAL OPTION TAX TOTAL	40,000.00	44,961.54	208,635.60	521.59
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	CAPITAL PROJECTS TOTAL	3,920,200.00	259,733.15	2,002,456.47	51.08
	SEWER BONDS TOTAL	444,450.00	47,055.00	47,055.00	10.59
	SEWER/SEWAGE DISPOSAL TO	1,202,617.00	46,502.39	468,127.94	38.93
	PUBLIC WORKS - SEWER TOT	49,778.16	5,131.20	26,071.42	52.38
	SEWER PLANT REPLACEMENT	72,000.00	1,150.00	11,120.00	15.44
	I & I IMPROVEMENTS TOTAL	940,000.00	12,276.81	590,594.38	62.83
	AIRPORT TOTAL	3,870,950.00	18,716.12	104,067.95	2.69
	STORM WATER TOTAL	150,000.00	2,810.00	73,257.46	48.84
	INTERNAL SERVICE TOTAL	115,000.00	8,377.45	71,037.80	61.77
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	ENTERPRISE FUNDS TOTAL	6,844,795.16	142,018.97	1,391,331.95	20.33
	TRANSFERS TOTAL	1,446,581.00	1,446,581.00	1,446,581.00	100.00
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	TRANSFER OUT TOTAL	1,446,581.00	1,446,581.00	1,446,581.00	100.00
	TOTAL EXPENSES	20,044,830.20	2,441,366.19	8,179,328.41	40.81

TREASURER'S REPORT
CALENDAR 12/2019, FISCAL 6/2020

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE	
001	GENERAL	1,975,309.45	270,101.16	332,079.13	.02	1,913,331.50
005	URBAN DEVELOPMENT	2,988.59	100.00	32.00	.00	3,056.59
110	ROAD USE TAX	594,607.57	57,955.92	197,973.14	.00	454,590.35
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	261,528.14	44,701.65	58,688.56	.00	247,541.23
117	MFPRSI	402,463.29	12,193.29	13,498.93	.00	401,157.65
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	1,134,362.87	146,762.66	864,961.54	.00	416,163.99
125	FIVE STAR TIF	414,791.89	1,952.80	.00	.00	416,744.69
127	WESTRIDGE TIF	31,708.17	.00	.00	.00	31,708.17
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	164,874.76	2,829.78	138,134.63	.00	29,569.91
130	ERIC DRIVE TIF	28,500.27	1,453.60	25,874.44	.00	4,079.43
131	FOX POINTE TIF	34,626.92	.00	34,626.92	.00	.00
132	3M TIF	51,355.25	112.32	.00	.00	51,467.57
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	14,532.71	80.08	240.32	.00	14,372.47
168	FIRE/RESCUE DONATIONS	13,818.26	14.27	.00	.00	13,832.53
169	LIBRARY GIFT & MEMORIAL	16,750.10	3,560.85	.00	.00	20,310.95
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,321.96	3.35	.00	.00	34,325.31
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	623,828.84	427,984.95	5,570.00	.00	1,046,243.79
302	CEMETERY ROADS	53,201.63	81.75	.00	.00	53,283.38
304	BIKE TRAIL PROJECT	928,531.04	123,316.00	.00	.00	1,051,847.04
305	SIDEWALKS AND ALLEYS	1.43	.04	.00	.00	1.47
306	GO BOND PROJECTS	335,467.34	.00	34,706.21	.00	300,761.13
307	ENTRANCE SIGNS	3,799.88	5.22	.00	.00	3,805.10
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	166,148.95	1,085.00	118,353.95	.00	48,880.00
316	CAPITAL PROJECTS-REC	1,714.88	.00	.00	.00	1,714.88
398	EQUIPMENT REPLACEMENT	710,428.33	524,842.44	61,711.45	.00	1,173,559.32
399	BUILDING REPLACEMENT	427.58	1.19	.00	.00	428.77
500	PERPETUAL CARE	283,362.54	383.79	.00	.00	283,746.33
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	2,949,316.06	218,456.15	524,761.40	.00	2,643,010.81
611	SEWER REVENUE SINKING	17,519.50	327,810.07	250.00	.00	345,079.57
615	SEWER REVENUE BOND RSRV	730,615.00	.00	.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	386,436.67	24,000.00	7,686.46	.00	402,750.21
660	AIRPORT UTILITY	116,356.37-	55,765.00	11,029.66	.00	71,621.03-
740	STORM WATER	634,375.54	25,059.18	2,810.00	.00	656,624.72
820	SELF FUND HEALTH INS	377,096.39	18,599.11	8,377.45	.00	387,318.05
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00

Report Total		13,395,349.01	2,289,211.62	2,441,366.19	.02	13,243,194.46

**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY				
BANK RECONCILIATION				
	Month	December	Year	2019
CHECKING	Account #	83006119		
Beginning Balance			3177.68	
	Add: Deposits		175.00	
	Less: Checks Written			
Ending Balance			3352.68	
SAVINGS	Account #	3123048588		
Beginning Balance			3047.88	
	Add: Deposits			
	Interest		.08	
	Less: Withdrawals			
Ending Balance			3047.96	
Prepared by:		Cheryl Hill, treasurer		

RESOLUTION NO. 02-14-20

RESOLUTION TO APPROVE TAX ABATEMENT APPLICATION FOR
CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING

WHEREAS, on September 19, 2016 the City of Knoxville did adopt an amended Urban Revitalization Plan with tax abatement provision to encourage construction or redevelopment of commercial properties, and

WHEREAS, Logan and Melissa Miller have submitted an application for tax abatement for a new single-family dwelling within the City of Knoxville, Iowa, in conformance with the City's plan, and Building Permit No. B-19-005 has been issued for 1401 Deer Run Drive.

NOW, THEREFORE, be it resolved by the City Council of Knoxville, Iowa, that tax abatement be granted to Logan and Melissa Miller for the property located at 1401 Deer Run Drive in Knoxville, Iowa and legally described as follows to wit:

WESTRIDGE AC PL6 LOT 14 ADDITION TO THE CITY OF KNOXVILLE, IOWA

BE IT FURTHER RESOLVED THAT, a certified copy of this Resolution along with Logan and Melissa Miller's application for abatement attached thereto shall be forwarded to the Marion County Assessor.

PASSED AND APPROVED this 4th day of February 2020.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

RESIDENTIAL PROPERTY
Estimated Tax Abatement Revenue Impact, FY1920

Current Taxable Value of Existing Property	\$ 700.00
Estimated or Actual Cost of Improvement:	\$ 600,000.00
Revised Estimated Taxable Value	\$ 600,700.00
10% Improvement Value Threshold (N/A New Const)	\$ 70.00
Calculated Balance	\$ 599,930.00
Eligible Balance	\$ 599,930.00
Current Year Assessment Limitation (Rollback)	54.4002%
Property Tax Rate Per \$1,000 of Taxable Valuation:	42.85555
Annual City Property Tax Payment Without Abatement:	\$ 14,004.42
Eligible Abatement	\$ 13,986.47

<u>Year of Schedule</u>	<u>Percentage of New Taxes Abated</u>	<u>Amount of Abatement</u>
1	100%	\$ 13,986.47
2	80%	\$ 11,189.18
3	60%	\$ 8,391.88
4	40%	\$ 5,594.59
5	20%	\$ 2,797.29
	<i>TOTAL =</i>	<i>\$ 41,959.41</i>



**Certificate of Occupancy
Department of Planning and Zoning
City of Knoxville, Iowa**

This certificate is issued pursuant to all applicable codes of the City of Knoxville, Iowa. The Department of Planning and Zoning has issued a building permit for construction of the structure herein named and that inspections have been made with any issues being corrected. The Building Official for the Planning and Zoning Department grants permission to occupy the structure for its approved use.

This Certificate Issued 10/23/2019

Building Permit Number: B-19-005

Builder/Owner: QB Homes – Builder / Logan and Melissa Miller - Owners

Location of Structure: 1401 Deer Run Drive, Knoxville, IA 50138

Lot/Subdivision: WESTRIDGE ACRES PL 6 LOT 14

Description of Structure: Single-Family Dwelling

Use Group: Residential Group R-3

Zoning Classification: R-1 Single-Family Residential

This certificate is issued for the: Structure Only Site Only Structure and Site

City of Knoxville, Iowa

Building Inspection

By: Craig Greene
Craig Greene
Building Official

Zoning Inspection

By: Bill Mettee
Bill Mettee
Planning and Zoning Administrator

BeaconTM Marion County, IA

Summary

Parcel ID 0915217700
Alternate ID
Property Address 1401 Deer Run Dr
 Knoxville
Sec/Twp/Rng 35-76-20
Brief Legal Description WESTRIDGE AC PL 6 LOT 14
(Note: Not to be used on legal documents)
Document(s) WDJ: 2018-3744 (2018-09-04)
 OCP: 2014-2956 (2014-08-05)
Gross Acres 0.92
Exempt Acres N/A
Net Acres 0.92
CSR N/A
Class R - Residential
(Note: This is for tax purposes only. Not to be used for zoning.)
Tax District KNOXVILLE CITY K-VILLE SCHOOL
School District K'VILLE SCHOOL



Owner

Primary Owner (Deed Holder) Miller, Logan J & Miller, Melissa R 550 SE Prairie Park Ln Waukee, IA 50263	Secondary Owner	Mailing Address
---	------------------------	------------------------

Land

Lot Dimensions	Regular Lot: x				
Front Footage	Front	Rear	Side 1	Side 2	
Main Lot	59.88	285.92	252.70	271.20	
Sub Lot 2	0.00	90.10	285.60	224.58	
Sub Lot 3	0.00	0.00	0.00	0.00	
Sub Lot 4	0.00	0.00	0.00	0.00	

Lot Area 1.30 Acres; 56,783 SF
More complex land dimensions can be found on the map with the Dimension Labels layer turned on.

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
8/31/2018	PLP INC	MILLER, LOGAN J & MILLER, MEILSSA R	2018-03744	Vacant lot	Deed		\$44,000.00

Permits

Permit #	Date	Description	Amount
B-19-005	03/28/2019	New Dwlg	640,000

Valuation

	2019	2018	2017	2016	2015
Classification	Residential	Residential	Residential	Residential	Residential
+ Land/Lot	\$1,380	\$1,230	\$1,230	\$1,230	\$1,230
+ For Resv		\$150	\$150	\$150	\$150
= Total Assessed Value	\$1,380	\$1,380	\$1,380	\$1,380	\$1,380

Taxation

	2018	2017	2016	2015
Classification	Pay 2019-2020	Pay 2018-2019	Pay 2017-2018	Pay 2016-2017
	Residential	Residential	Residential	Residential
+ Taxable Land Value	\$700	\$684	\$700	\$684
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0	\$0	\$0
= Gross Taxable Value	\$700	\$684	\$700	\$684
- Military Exemption	\$0	\$0	\$0	\$0
= Net Taxable Value	\$700	\$684	\$700	\$684
x Levy Rate (per \$1000 of value)	42.85555	41.66679	40.52780	40.54609

Sales Book

[Click here to view the Marion County Agricultural Sales Book \(requires Adobe Acrobat Reader\)](#)

Homestead Tax Credit

[Apply online for the Iowa Homestead Tax Credit](#)

Vanguard Info Link



[Click here to visit the Assessor's VCS Information page](#)

No data available for the following modules: Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras.

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Version 2.3.37

RESOLUTION NO. 02-12-20

RESOLUTION ACCEPTING EASEMENT FOR THE HIGHWAY 14 RESURFACING PROJECT IN
THE CITY OF KNOXVILLE, IOWA

WHEREAS, as part of the City of Knoxville Highway 14 Resurfacing Project in the City of Knoxville, Marion County, Iowa, the City and its Engineers have determined that the construction of the project will require obtaining certain easements in order to complete said construction; and,

WHEREAS, the City has received an easement from the following person as follows:

- A. Marion County Bank

WHEREAS, it is necessary for the City to accept this easement and proceed with recording of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the above referenced easement for the Highway 14 Resurfacing Project is hereby accepted by the City and the City Clerk is authorized to record said easement with the Marion County Recorder.

PASSED AND APPROVED by the City Council this 4th day of February 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK

Prepared by and

return to: Robert L. Stuyvesant, Stuyvesant, Benton & Judisch, PO Box 517, Carlisle, IA 50047

PERMANENT EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that Marion County Bank (hereinafter called "Grantor") in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration to be paid by the City of Knoxville, Iowa do hereby convey onto the City of Knoxville, Marion county, Iowa (hereinafter called "Grantee") a perpetual Easement for the installation and maintenance of a traffic control device and appurtenances thereto, under, over, through and across the following described real estate:

See Attached Exhibit A

(hereinafter called '*Easement Area*') for the purpose of the Grantee constructing, reconstructing, repairing, enlarging and maintaining a traffic control device, together with necessary appurtenances thereto, under, over, through, and across said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. ERECTION OF STRUCTURES PROHIBITED. Grantor shall not erect any structure over or within the Easement Area.
2. CHANGE OF GRADE PROHIBITED. Grantor shall not change the grade, elevation or contour of any part of the Easement Area.
3. RIGHT OF ACCESS. The Grantee shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area as herein described, including but not limited to, the right to remove any unauthorized obstructions or structures placed or erected on the Easement Area.
4. IRRIGATION SYSTEM. Grantee acknowledges that the Grantor has located on the property an irrigation system that runs through both the construction and the permanent easement area. The parties agree that the Grantor will move/relocate the irrigation system during the construction of the improvements related to this easement and will then return the irrigation system to a location that may be within the permanent easement area but that will be located in such an area that will not affect the traffic control device and appurtenance thereto installed by the Grantee. Any cost related to the movement of the irrigation system will be born by the

Grantee. The Grantee will not be responsible for any damages that may occur when the Grantor's agents are moving the irrigation system.

5. EASEMENT RUNS WITH LAND. This Easement shall be deemed to run with the land and shall be binding on Grantor and on Grantor's successors and assigns.

6. APPROVAL BY THE GRANTEE. This Easement shall not be binding until it has received the final approval and acceptance by the Grantee.

Grantor does HEREBY COVENANT with the Grantee that Grantor holds said real estate described in this Easement by title in fee simple; that Grantor has good and lawful authority to convey the same; and said Grantor covenants to WARRANT AND DEFEND the said premises against the lawful claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein including acknowledgment hereof shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 22 day of January, 2020.

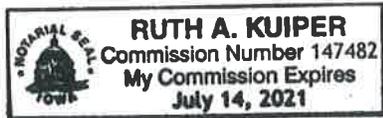
MARION COUNTY BANK, Grantor


Robert C. Wims, Market President

STATE OF IOWA)
) ss.
COUNTY OF MARION)

On this 22nd day of January, 2020, before me the undersigned, a Notary Public in and for said State, personally appeared Robert C. Wims, to me known to be the person named in and who executed the foregoing instrument, and acknowledged that he executed same as his voluntary act and deed.


Notary Public in and for said State
Ruth A Kuiper



ACCEPTANCE BY CITY

STATE OF IOWA, COUNTY OF MARION

I, Tricia Kincaid, City Clerk of the City of Knoxville; Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Knoxville by Resolution No. _____, passed on the ____ day of _____, 2020, thereby binding the City of Knoxville, Iowa to perform the obligations set forth in the foregoing Easement and this certificate is made pursuant to authority contained in said Resolution.

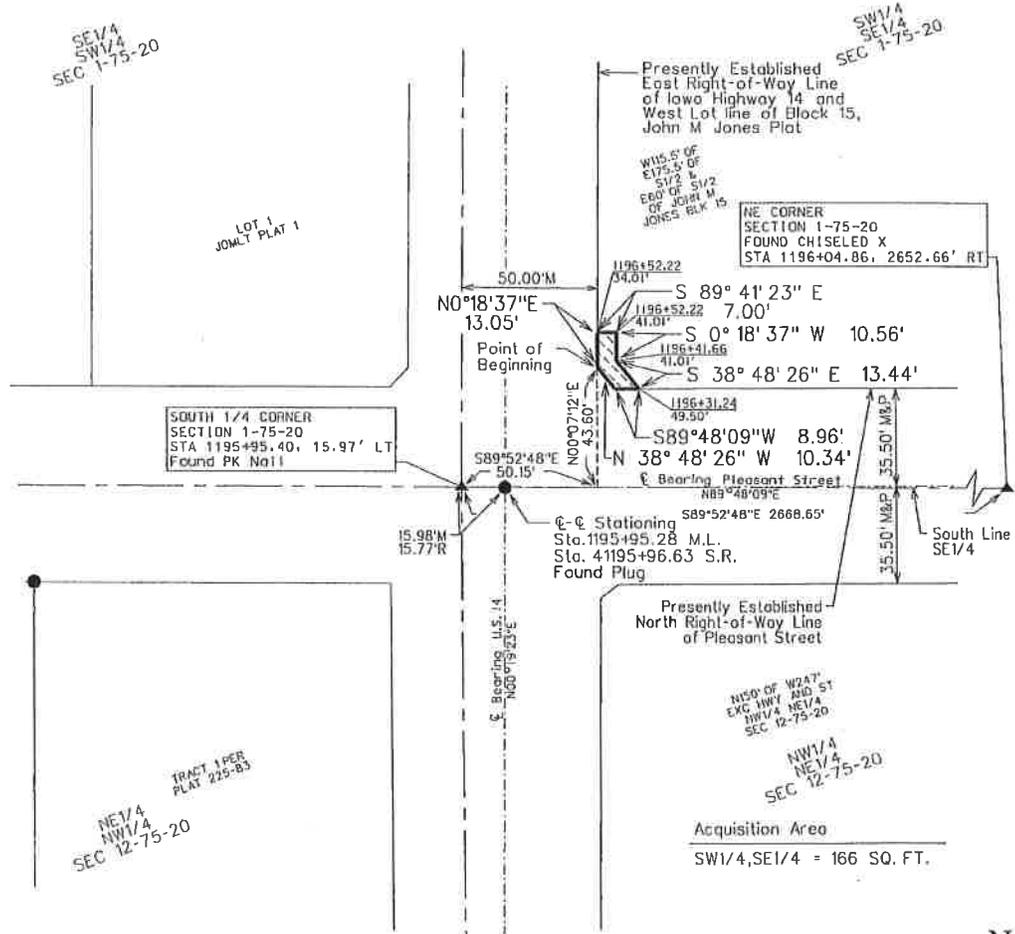
Signed this ____ day of _____, 2020.

Tricia Kincaid
City Clerk of Knoxville, Iowa

IOWA DEPARTMENT OF TRANSPORTATION
ACQUISITION PLAT
EXHIBIT "A"

COUNTY MARION STATE CONTROL NO. _____
PROJECT NO. NHSN-014-3(52)-2R-63 PARCEL NO. 10
SECTION 1 TOWNSHIP 75 RANGE 20
ROW-FEE _____, EASE 166 S.F. EXCESS-FEE _____ AC
ACCESS RIGHTS ACQUIRED - STA _____ STA _____ MAIN LINE _____ SIDE
ACCESS RIGHTS ACQUIRED - STA _____ STA _____ SIDE ROAD _____ SIDE
ACQUIRED FROM _____

*ACQUIRED IN THE NAME OF THE CITY OF KNOXVILLE, IOWA



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Eric J. Miller 1-13-20
ERIC MILLER DATE:
License number 19515
My License Renewal Date is December 31, 2020
Pages covered by this seal: _____
EXHIBIT "A" ONLY

- P Platted
 - M Measured
 - R Record
 - ▲ FOUND SECTION CORNER
 - FOUND RIGHT OF WAY RAIL
 - FOUND 1DOT ALUM. CAP (UNLESS OTHERWISE NOTED)
- 0' 25' 50'



DATE REVISED JANUARY 13, 2020
DATE DRAWN OCTOBER 3, 2019 SCALE 1" = 50'

DESCRIPTION OF ATTACHED PLAT FOR PARCEL NO. 10

MARION COUNTY

PROJECT NO. NHSN-014-3(52)--2R-63

THE EASEMENT GRANTED FOR HIGHWAY PURPOSES IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF THE SOUTH 1/2 OF BLOCK 15, JOHN M. JONES ADDITION TO THE CITY OF KNOXVILLE, IOWA, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF KNOXVILLE, MARION COUNTY, IOWA AND AS SHOWN ON THE ACQUISITION PLAT EXHIBIT "A", ATTACHED HERETO AND BY REFERENCE MADE PART THEREOF AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 1, TOWNSHIP 75 NORTH, RANGE 20 WEST OF THE 5TH P.M.; THENCE SOUTH 89°52'48" EAST ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 1, A DISTANCE OF 50.15 FEET; THENCE NORTH 00°07'12" EAST, 43.60 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14 AND THE POINT OF BEGINNING; THENCE NORTH 00°18'37" EAST ALONG SAID EAST RIGHT-OF-WAY LINE, 13.05 FEET; THENCE SOUTH 89°41'23" EAST, 7.00 FEET; THENCE SOUTH 00°18'37" WEST, 10.56 FEET; THENCE SOUTH 38°48'26" EAST, 13.44 FEET TO THE PRESENTLY ESTABLISHED NORTH RIGHT-OF-WAY LINE OF PLEASANT STREET; THENCE SOUTH 89°48'09" WEST ALONG SAID NORTH RIGHT-OF-WAY LINE, 8.96 FEET TO SAID PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14; THENCE NORTH 38°48'26" WEST ALONG SAID EAST RIGHT-OF-WAY LINE, 10.34 FEET TO THE POINT OF BEGINNING AND CONTAINING 166 S.F.

NOTE: THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 1 IS ASSUMED TO BEAR SOUTH 89°52'48" EAST.

MARION COUNTY

NHSN-014-3(52)--2R-63

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Knoxville Fire Department

End of year report for 2019

Message from the Chief:

My first year as Knoxville Fire Department's Fire Chief has been challenging, rewarding and exciting all at the same time. The challenges faced were to be expected for any new Fire Chief in a new organization. These challenges are events that make us grow as individuals as well as a department.

One of the rewarding parts of the job is getting to work with the men and women of the Knoxville Fire Department. I get to watch them grow in this profession. I get to watch each of them adapt and overcome obstacles, and I get to watch as they pursue their aspirations and dreams of making this a better department.

I have also had the great opportunity to work with a great city staff whom has helped make my first year at Knoxville Fire Department smooth. We have had challenges, but with everyone's help we have worked to make Knoxville Fire Department better and the Knoxville Community safer.

Respectively,

Chief Cal Wyman

Community Risk Reduction:

In 2019, The Knoxville Fire Department has been involved in numerous community events. These events include reading to kids at schools, truck and station tours to schools and civic groups, Fire Prevention Week open house and chili feed, and Hosting the PTA safety night at the fire station. The Fire Department participated in several events at Hy-Vee in Knoxville as well as public safety night on the square. Thanks to a program provided to us by the State Fire Marshal's office the Knoxville Fire Department has been able to partner with the senior center and the VA to provide smoke detectors and/or battery changes to those in need, and we have been looking at ways to expand this program. The Knoxville Fire Department is committed to the safety and education to the community it serves. Public education is a vital part of our mission.

RUNS:

2019- Total runs 2157

2018- Total Runs 2103

2017- Total Runs 1943

Over the 3 year span the department has seen the call volume increase by 214 calls or 11%, this is a trend that has been seen nation wide in emergency services. In our department alone from 2018 to 2019 we have seen a 2.6% increase in the number of calls.

Statistics show if we were able to take more transfers out of the hospital this years call totals would have been close to 2350, but due to staffing issues we were unable to fill many of the transfers.

Training:

The Knoxville Fire Department was also able to purchase an assortment of new training equipment in 2019 to ensure our members are receiving the best training possible. The Department holds numerous EMS CEH classes, fire scenarios, and started a new on-line training platform called Fire Rescue 1 Academy. The department uses both in-house instructors and outside instructors to train our members. We currently have 10 members going through the Hazardous Materials Technician class offered by Marion County EMA.

We have also been working to complete our Training Center. Once completed we will be able to conduct live fire training, search and rescue training, high angle rope rescue training, fire

streams, ventilation, and skills training for EMS on victim removal. This will also be available to the PD for training on clearing rooms and other practical trainings. The Department did receive a grant from TC Energy for part of this project, as well as the grant other departments in the county have contributed to the project.

During 2019, Knoxville Fire Department had a total of 432 hours of EMS training and 585 hours of Fire Training. We have also had several members attend training at other locations and to hear nationally known speakers in the fire and EMS services.

Fire Prevention Division:

Knoxville Fire Department's Fire Prevention Division continues to keep code enforcement as a high priority. The Fire Prevention Division is to ensure all commercial facilities in Knoxville are safe for everyone. In addition, the Fire Prevention Division will ensure that existing structures are maintained in accordance with the fire code. The Fire Prevention Division also conducts new commercial development plan review to see that all new buildings are built in accordance to the fire code. The Fire Prevention Division also conducts liquor license inspections for any establishment that serves alcohol.

Equipment:

Engine 311 is a 1990 Pirece Lance that has steadily been increasing in cost of ownership. Due to the increased cost last budget year council approved the purchase of a new engine. The engine is being built at Alexis Fire Apparatus in Alexis Ill. This engine is scheduled to arrive April or May of 2020.

Engine 312 is a 1992 Pirece Saber. This engine has been the trusted work horse for the city since being purchased. It still requires some routine maintenance, but will make a good reserve engine for the city after the new engine arrives.

Ladder 314 is a 1998 Smeal 75 ft Aerial. It was purchased this year from the Clinton, Iowa Fire Department. With the addition of the ladder truck we are working towards lowering the City's ISO rating. The ladder will also allow the fire department to protect the city better, and make the firefighters job safer. The ladder truck also provides the fire department to expand its capabilities.

Rescue 317 is a 2008 Pirece medium duty rescue. This unit carries all the technical rescue equipment, and TNT tools (Jaws of Life), ice rescue equipment, confine space and trench rescue equipment. This unit has very low miles and with routine maintenance will continue to serve the city well.

Ambulance 936 is a 2012 Chevy type III ambulance. This ambulance is also starting to show its age, and as call increase the cost to maintain this ambulance continues to rise, This ambulance is

scheduled to be replaced in 2020. This ambulance has been rotated to the third out ambulance in an attempt to keep repair costs down.

Ambulance 937 is a 2015 Ford type I ambulance. This ambulance is in very good shape, and with continued routine maintenance will continue to be a good ambulance for the department.

Ambulance 938 is a 2018 Ford type I ambulance. As this ambulance is only a couple years old, it will continue to be our primary ambulance for the city.

Boat 31 is a 1972 Boston Whaler rescue boat. It is currently stored in the City Garage off site from the fire department. The boat is used several times every year and continues to be an asset for our department.

Ranger 31 is a 2019 Polaris Ranger, that the department was able to purchase through a grant from the State Fire Marshal's office. It has a 55 gal tank and pump capable for fighting vegetation and fires off the main roads. It also has EMS capabilities to transport a victim from the scene of an accident to the ambulance in the instance an ambulance isn't able to get to them. For example all the trails in the state parks.

RESOLUTION NO. 02-11-20

RESOLUTION APPROVING FISCAL YEAR 2020/2021 MAXIMUM PROPERTY TAX DOLLARS

WHEREAS, the City Council of the City of Knoxville have considered the proposed FY2020/2021 city maximum property tax dollars for the affected levy total, and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on city web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 4, 2020,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Knoxville that the maximum property tax dollars for the affected tax levies for FY 2020/2021 shall not exceed the following total:

Total maximum levy for affected property tax levies – \$2,914,647

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY 2020/2021 represents an increase of greater than 102% from the Maximum Property Tax dollars requested for current FY 2019/2020.

Roll Call Vote:

_____ - YEA/NAY

PASSED AND APPROVED by the City Council this 4th day of February 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK

RESOLUTION NO. 02-13-20

**RESOLUTION ACCEPTING BID, AWARDING CONTRACT AND APPROVING
THE CERTIFICATE OF INSURANCE FOR THE COMPETINE CREEK TRAIL
PHASE 2**

WHEREAS, the City Council of the City of Knoxville, Iowa approved the Competine Creek Trail Phase 2 Contract in the City of Knoxville, Iowa; and

WHEREAS, staff has received four (4) bids for the Competine Creek Trail Phase 2 Contract from Absolute Concrete Construction, Inc., \$969,976.98, Elder Corporation, \$1,034,000.00, Caliber Concrete, LLC, \$1,054,228.37 and Howrey Construction, Inc., \$1,054,900.51 with the low bid being received from Absolute Concrete Construction, Inc. in the amount of \$969,976.98, and;

WHEREAS, staff recommends that the City award the Competine Creek Trail Phase 2 Contract to Absolute Concrete Construction, Inc. in the amount of \$969,976.98 and further recommend that the City Council authorize the Mayor and City Clerk to enter into the contract and to approve the certificate of insurance.

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa that the low bid from Absolute Concrete Construction, Inc. in the amount of \$969,976.98 for the Competine Creek Trail Phase 2 Contract is hereby approved as is the certificate of insurance and the Mayor and City Clerk are hereby authorized to enter into a contract with Absolute Concrete, LLC for the Competine Creek Trail Phase 2 Contract.

Passed and approved this 4th day of February, 2020.

Brian Hatch, Mayor

Attest:

Tricia Kincaid, City Clerk



January 28, 2020

Honorable Mayor and Council Members
City of Knoxville, Iowa

RE: COMPETINE CREEK TRAIL, PHASE 2
BID LETTING EVALUATION AND RECOMMENDATION

Dear Honorable Mayor and Council Members:

On Wednesday, January 22, 2020 the Iowa DOT received four (4) bids for the above noted project. The four bidders are noted below with the apparent bid totals:

Absolute Concrete Construction, Inc.	\$ 969,976.98
Elder Corporation	\$1,034,000.00
Caliber Concrete, LLC	\$1,054,228.37
Howrey Construction, Inc.	\$1,054,900.51

The Engineers Opinion of Probable Construction Costs was \$1,030,955. The low bid was 5.9% below the Engineers Opinion of Probable Construction Costs.

We have reviewed the apparent bid tabulations and verified the apparent unit prices with no irregularities or errors. You can expect contract documentation from the Iowa DOT Contracts Bureau in the near future which allows the City to either concur with and accept the bid results or reject the bid and re-let the project at a later date. If rejecting the bid, the project needs to be re-let with alterations to the plans or design.

Snyder & Associates, Inc. recommends that the City award the Competine Creek Trail, Phase 2 project to Absolute Concrete Construction, Inc. in the amount of:

**Nine Hundred Sixty Nine Thousand, Nine Hundred Seventy Six Dollars
and Ninety Eight Cents (\$969,976.98)**

If you have any questions relating to the award of this project, please don't hesitate to contact me at 515-964-2020.

Sincerely,
SNYDER & ASSOCIATES, INC.

Mindy Moore, AICP
Project Manager

Cc: Aaron Adams, City Manager

2019

KNOXVILLE CHAMBER YEAR IN REVIEW

MARKETING & COMMUNICATIONS



SOCIAL MEDIA

- 13,000** FACEBOOK ENGAGEMENTS
- 4,100** INSTAGRAM ENGAGEMENTS
- 1,100** TWITTER ENGAGEMENTS
- 2,300** #ICHOOSE KNOXVILLE USES ON INSTAGRAM



18 FACEBOOK FRIDAY LIVES VIDEOS, **16,335** VIEWS

COMMUNITY EVENT EMAIL
Sent Every Other Week

14,921 EMAIL SENDS, **24%** OPEN RATE

MEMBER EMAIL
CHAMBER EVENTS + DIRECTOR NEWSLETTERS
2,132 EMAIL SENDS, **35%** OPEN RATE

120 MEDIA MENTIONS

#ICHOOSE KNOXVILLE VIDEO
17,000+ VIEWS ON SOCIAL MEDIA
Played during **OPENING CREDITS** at **GRAND THEATER** for 5 months

SNOWBALL DROP



Collaborated with 22 businesses during **Living Windows** to provide 300+

freebies and deals for locals to utilize on **Small Business Saturday**.

EDUCATION & RESOURCES



LUNCH & LEARNS

HOSTED **6**
(5 in person, 1 digitally)
109 IN TOTAL ATTENDANCE



IDEA EXCHANGE

12 IDEAS BROUGHT TO EVENT
Working with one attendee on opening a new business



KNOXVILLE REVOLVING LOAN FUND

Collaborated with city to make more conducive for small businesses

COMMUNITY BUILDING



OUT FOR LUNCH

HOSTED **4**



FALL CHAMBER SOCIAL

30+ IN ATTENDANCE



ANNUAL GATHERING

65+ IN ATTENDANCE

RIBBON CUTTINGS

2 COMMUNITY PARKS
2 BUSINESS EXPANSIONS
5 NEW BUSINESSES



WOMEN'S MENTORING

Collaboration with Newton Chamber of Commerce, Grinnell Chamber of Commerce, Knoxville Chamber of Commerce, and the Greater Des Moines Partnership
80 IN ATTENDANCE



LET'S MEET FOR KOFFEE

HOSTED **8**

CAUSES WE SUPPORTED

KNOXVILLE COMMUNITY SCHOOL
District Facilities Project
MARION COUNTY
Purchase of VA
CITY OF KNOXVILLE
Clean Sweep



TOURISM



KNOXVILLE NATIONALS

HOUSING: **151** additional guests stayed in Knoxville

PARKED: **1,216** cars parked

SHUTTLED: **2,865** rides given by HIRTA

McKAY GROUP PARADE: **55** entries

PAINT THE TOWN RED t-shirts: **200+** shirts sold to support Nationals & Knoxville



FINANCIALS

ENDED THE YEAR POSITIVE!

INCOME BREAKDOWN:

39% from membership dues

29% from hotel/motel tax

26% from Nationals fundraising

6% other

MEMBERSHIP

2019 paid memberships: **150**

Member satisfaction: **4.24** out of 5

Dedicated to fostering a vibrant business community through effective communication and stakeholder engagement



KNOXVILLE CHAMBER OF COMMERCE

217 2ND STREET | KNOXVILLE, IA
641.828.7555
knoxvilleiachamber.com



Memo

To: City Council
From: Chief Dan Losada
Date: January 6, 2020
Re: December SRO Report

In December 2019 SRO Keller worked on the following issues:

Truancy/Welfare Checks:	5
Investigations/Investigation Assists:	12
Parent Meetings/Phone Calls:	22
Juvenile Court Referrals:	1
Administration Meetings:	4
Teacher/Faculty Assists:	20
Education Programs:	5
Staff Training:	1
Safety Planning:	2
Event Supervision:	1
Information – Leads:	2
Student Mentoring:	39
Misc. Other Calls:	6
Patrol Hours:	9.75

There was no school December 23 – 31 for winter break.
School days not worked by SRO – 2, 3, 11, 16, 17
SRO assigned to patrol shifts – 4, 5, 6, 9, 10, 18, 19, 20