

# COUNCIL MINUTES

## January 4, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, January 4, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. Staffs present were Interim City Manager Aaron Adams, City Clerk Heather Ussery, Deputy City Clerk Jodi Bassett, Police Chief Dan Losada, Fire Chief Jim Mitchell and Water Reclamation Supervisor Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Allspach-Kline; seconded by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of December 21, 2015
2. Designate Official Legal Newspaper for the City of Knoxville- Knoxville Journal Express
3. Affirmation of City Attorney Bob Stuyvesant
4. Mayoral Appointment of Mayor Pro Tem Dawn Allspach-Kline
5. Council Appointment of City Clerk Heather Ussery
6. Council Appointment of Deputy City Clerk Jodi Bassett
7. Accept Resignation Letter of Council Member Dave Roozeboom
8. Accept 2016 City Council Meetings Schedule

Oath of Office was administered for City Clerk Heather Ussery and Deputy City Clerk Jodi Bassett.

Reading of National Train Your Dog Month Proclamation. Donna with the Knoxville Veterinary Clinic accepted the proclamation.

A discussion was held on a request from Knoxville Community School District to waive building permit fees. Interim City Manager Adams discussed in 2013 Council stopped waiving nonprofit building permit fees. Adams also discussed government agencies such as the schools are different than nonprofit organizations. The cost for the West Elementary building permit would be \$22,000. The school has requested to only cover the site plan review costs. City Council directed staff to discuss with the school covering city inspector wages.

Motion by Allspach-Kline; seconded by Lane to approve resolution authorizing city manager and city clerk to execute proxy for agreement regarding the revised Iowa Risk Management Agreement with Iowa Communities Assurance Pool, all ayes.

A discussion was held regarding a request from BNSF Railway for closure of at-grade crossings. City Council stated they weren't interested in closing any of the crossings.

Motion by Lane; seconded by Kingery to approve first consideration, waive second and third consideration and adopt an ordinance amending the code of ordinances for the City of Knoxville, Iowa, 2009 by repealing title 2 chapter 8 pertaining to the Parks Advisory Commission; all ayes.

A discussion was held regarding the city council vacancy. Motion by Allspach-Kline; seconded by Stephens to accept resume from Craig Kelley for consideration, all ayes. Council stated they would like to have an application process. The deadline for the applications will be January 25<sup>th</sup>, interviews the week of February 1<sup>st</sup> with an appointment on February 15<sup>th</sup>.

Interim City Manager Adams gave a preliminary budget presentation.

A discussion was held regarding City Council budget priorities. Council's top priorities included: roads, comprehensive and strategic plan, recreation and trails and feasibility study for public safety/city hall building.

Motion by Lane; seconded by Allspach-Kline to approve payment of claims, all ayes.

81025	AFLAC	AFLAC-DIS/POST	196.79
81026	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
81027	ICMA RETIREMENT TRUST	ICMA	1,035.00
81028	MUNICIPAL FIRE & POLICE	MFPRSI	34,799.75
81029	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	3.84
81030	COLONIAL LIFE	COLONIAL LIFE	22.85
81031	ACCO UNLIMITED CORPORATION	DPD POWDER AND DISPENSER	27.40
81032	ALLIANT ENERGY	1301 E PLEASANT ST-WWTP	4,079.18
81033	ASSOCIATED COMPUTER SYSTEMS	CONFIG #DD FOR DELL SERVER	212.76
81034	BAKER GROUP	HVAC CONTROL UPDATE	640.00
81035	BARCO MUNICIPAL PRODUCTS INC	(12) 36" STOP SIGNS	667.61
81036	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	449.85
81037	CENTRAL IOWA DISTRIBUTING INC	6 FRESH AIR DISPENSER	290.30
81038	INTERNATIONAL CODE COUNCIL	09 SOFTCOVER IEBC	124.29
81039	IOWA RADIO PLUS	MONTHLY INTERNET ADVERTISING	126.55
81040	JOHN DEERE FINANCIAL	SAFETY JACKET-AYERS	59.99
81041	JOURNAL EXPRESS	KNOXVILLE LIVING	1,300.00
81042	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,166.67
81043	MENARDS	LED CEILING LIGHT	63.89
81045	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST TRT PLT	9,423.36
81046	ETHAN PAUL MITCHELL	REIMB ON PK TKT #34144	10.00
81047	NATIONAL PAPER & SAN SUPPLY	ENMOTION PAPER TOWELS	308.98
81048	OFFICE DEPOT	STAPLER,FOAM ADESIVE TAPE	30.21
		REIMB WINTER MIXED	
81049	MATTHEW PATTERSON	VOLLEYBALL	98.00
		3 AWARDS-	
81050	PELLA ENGRAVING COMPANY INC	PITT,FORMANEK,VERWERS	182.97
81051	PITNEY BOWES	POSTAGE METER RENTAL	225.00
81052	PROFESSIONAL ID CARDS	ID CARDS	163.95
81053	RAMAEKER SCREEN PRINTING	BASKETBALL SHIRTS & TANK TOPS	504.80
81054	SNYDER & ASSOCIATES INC	2016 STREET IMPROVEMENTS	25,110.00
81055	SPAHN & ROSE LUMBER	MATERIALS FOR CABINETS	78.26
81056	STERLING CODIFIERS INC	2016 HOSTING FEE	500.00
81057	STUYVESANT & BENTON	MONTHLY RETAINER	1,800.59
81058	UNITYPOINT CLINIC-	RANDOM DRUG TEST	37.00
81059	US CELLULAR	GPS CELL PHONE	51.77
81060	VEENSTRA & KIMM INC	CBD IMPROVEMENTS PHASE 2	324.00
13168450	MASSMUTUAL	HARTFORD	66.59
	IA PUBLIC EMPLOYEES		
13168451	RETIREMENT	IPERS - REGULAR	25,649.68
13168452	TREASURER STATE OF IOWA	STATE TAX	12,034.00
13168453	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,107.55
13168454	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	907.65
13168455	TOTAL ADMINISTRATIVE SERVICES	JAN-MARCH ADMIN FEES	587.10

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	90,817.21
ROAD USE TAX	35,857.53
GO BOND PROJECTS	324.00
SEWER UTILITY	20,648.74
AIRPORT UTILITY	839.62
SELF FUND HEALTH INS	587.10

Under Mayor's Report, Mayor Hatch welcomed the new council members.

Under Manager's Report, Interim City Manager Adams also welcomed the new council members.

Motion by Stephens; seconded by Lane to adjourn at 7:36 pm, all ayes.

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Brian Hatch, Mayor

ATTEST:

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Heather Ussery, City Clerk