

**Board of Trustees Meeting
February 17, 2016**

The Knoxville Public Library Board of Trustees met at the library at 8:00 AM Wednesday, Feb. 17, 2016. Members present were Harv Sprafka, Jean McKay, Dave Garcia, Mary Lane, Bob Leonard, Pat Wilson, and Scott Ziller.

The meeting was called to order by Dave Garcia. Pat Wilson moved, Mary Lane seconded to approve the minutes of the January 20, 2016 meeting as mailed. Motion passed unanimously.

Roslin read the financial report from the Community Foundation of Greater Des Moines. The Knoxville Public Library Endowment stands at \$53,075.51 as of December 31, 2015. She also mentioned the ILA weekly newsletter that was emailed to the board yesterday.

Roslin gave the monthly report for January. Total circulation was 4,939 items. Computer usage for the month was 729 with 583 recorded uses of wireless. The Early Literacy AWE station had 44 uses. The meeting room was used 24 times, with a total attendance of 218. There were a total number of 4,047 visits to the library in January, with an average of 135 visits each day. The next few months will be busy with activities, especially with National Library Week and Money Smart Week in April, as well as the Summer Reading Program events. The city council approved the budget for FY2017. Marion County Librarians made a budget request for the year to the Board of Supervisors. Lights in the library have all been changed to LED lights. Mary Lane made the motion to close the library at 1:00 p.m. on Holy Saturday and close on Easter Sunday. Motion passed.

Under Media Strategy Plan, all events shall be planned and publicized in a timely manner. Dave Garcia wants to see Freegal and Bridges, along with the subscribed databases promoted more. The library will work with the school system to promote events. Right now, we send notices home for Chess Club and the Summer Reading Program.

Jean McKay moved, Pat Wilson seconded that the financial report for January be approved. Motion was unanimous. Scott Ziller moved, Mary Lane seconded the city trust report for January be accepted. Motion was unanimous. Jean McKay moved, Pat Wilson seconded the approval for payment of bills for February. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin reported that the Feasibility Study Committee had contacted most names on the list and her task is to schedule interviews. So far, 29 appointments have been confirmed. Interviews will be conducted next week and early March. Surveys have been mailed to the FSC members, as well as Library Board members.

Pat Wilson moved, seconded by Mary Lane to change the language in the by-laws to say "Officers may succeed themselves in office, at the discretion of the Board." Motion passed.

For Iowa Flag Day, the library will have two programs by Dan Kaercher on the "Hidden Treasures of Iowa" and "Awesome Amazing Iowa for Kids."

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, March 16, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary