

# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** March 7, 2016  
**Re:** February CSO Report

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In February 2016 the Community Service Officer, Arlene Worrall spent 78 hours on Code Enforcement issues and 62 hours on Police Department Records. Mike Miller CSO II, worked 60 hours on Code Enforcement issues. Together the CSOs worked on the following issues.

|                                      |    |           |
|--------------------------------------|----|-----------|
| Accumulation of Refuse               |    | 1         |
| Dangerous Building (unsafe stairs)   | 1  | (Ongoing) |
| Debris Storage                       | 7  |           |
| Junk Vehicle                         | 3  |           |
| Mandatory Garbage                    | 13 |           |
| Parking in Yard                      | 2  |           |
| Refuse                               | 3  |           |
| Residing in Camper                   | 1  |           |
| Snow on Sidewalks                    |    | 22        |
| Sump Pump Issues                     |    | 1         |
| Properties Inspected                 | 37 |           |
| Citations Issued                     | 0  |           |
| Court Dates                          | 0  |           |
| Parking Citations                    | 38 |           |
| Property Owners /Residents Contacted | 26 |           |

Work Hired Out

2 (for snow removal for code enforcement)

1 (for clean-up of debris)