

**Board of Trustees Meeting
March 16, 2016**

The Knoxville Public Library Board of Trustees met at the library at 8:00 AM Wednesday, Mar. 16, 2016. Members present were Dave Garcia, Jean McKay, Pat Wilson, Mary Lane, Bob Leonard, and Scott Ziller. Harv Sprafka was absent.

The meeting was called to order by Dave Garcia. Mary Lane moved, Pat Wilson seconded to approve the minutes of the February 17, 2016 meeting as mailed. Motion passed unanimously.

There was no correspondence.

Roslin gave the breakdown for circulation for February. Total circulation was 5,959 items. Computer usage for the month was 1,088 with 458 recorded uses of wireless. The Early Literacy AWE station had 37 uses. The meeting room usage and outreach programs (Homebound delivery + Headstart visits) was 39 times, with a total attendance of 371. There were a total number of 4,208 visits to the library with an average of 150 visits each day. Additional activities are planned for school Spring Break. The library nominated Paul Herrmann, our tech guy, for the Chamber's IMPACT Volunteer award and Paul was ecstatic to have won. Roslin was going to attend Legislative Day at Des Moines today and is coordinating with Rep. Greg Heartsill's staff about the signing of the Proclamation for Iowa Flag Day and Dixie Gebhardt Week by Gov. Branstad. Roslin is also working on having the mayor sign a proclamation for National Library Week April 10 – 16. Dan Kaercher will have two programs on March 29 to celebrate Iowa Flag Day. Preparations are underway for the Summer Reading Program "On Your Mark, Get Set, READ."

Under Media Strategy Plan, all events shall be planned and publicized in a timely manner to the regular channels: radio and newspaper, as well as Facebook. Advertisements have been placed for part-time help in April.

Jean McKay moved, Scott Ziller seconded that the financial report for February be approved. Motion was unanimous. Pat Wilson moved, Jean McKay seconded the city trust report for February be accepted. Motion was unanimous. Pat Wilson moved, Scott Ziller seconded the approval for payment of bills for March. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin reported that the Amperage interviewed 44 people for the feasibility study. A final report will be presented in April.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, April 20, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary