

Library Board of Trustees Meeting
May 18, 2016

The Knoxville Public Library Board of Trustees met at the library on Wednesday, May 18, 2016. Members present were Jean McKay, Harv Sprafka, Mary Lane, Dave Garcia, Pat Wilson, Bob Leonard, and Scott Ziller.

The meeting was called to order by Dave Garcia. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the April 20, 2016 meeting as mailed. Motion passed unanimously. Pat Wilson moved, Mary Lane seconded to approve the minutes of the special meeting on May 9, 2016 as mailed. Motion passed unanimously.

Under Correspondence, Roslin read a "Thank you" note from the librarians at the Ely Public Library thanking Dr. Bob and Roslin for presenting on a panel for ISLA on-line.

Roslin gave the librarian's report for April 2016. Total circulation was 3,158 printed materials, 1,385 non-print materials. E-downloading was 698 items. Computer usage was 1,307 with 671 recorded use of wireless. The Early Literacy AWE stations had 66 uses. The meeting room usage and outreach count was 30 times, with a total attendance of 399. There were 4,540 visits to the library with an average of 162 visits each day.

Registration for the SRP will be June 6 and 7. A letter requesting street closure has been sent to the city council for Outdoor Day on July 20. Roslin gave a brief overview of events being planned in the Fall. She attended a Director's Roundtable in Grinnell which discussed adult programming at public libraries.

Under Media Strategy Plan, Roslin said calendars for June and July will be printed soon and sent to the media channels. Flyers for SRP have been sent home with elementary and Middle School kids. The Spring newsletter is out and will be distributed electronically and physically.

Mary Lane moved, Harv Sprafka seconded that the financial report for April be approved. Motion was unanimous. Jean McKay moved, Scott Ziller seconded the city trust report for April be accepted. Motion was unanimous. Pat Wilson moved, Mary Lane seconded the approval for payment of bills for May. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Dave reported on the meeting with Tyler Timko of Amperage. A lot of preparatory work will need to be done before the capital campaign starts. Tyler has an estimated timeline of the process.

Under New Business, Roslin presented the e-Reader policy for board's approval. Jean McKay moved, seconded by Scott Ziller that the policy be accepted with the addition of a statement including an Internet policy. Motion passed. Dave will talk to Pennie Sommar at the bank about parking in front of the library. Bank employees sometimes park all day in the front of the library, limiting parking for library patrons.

Jean McKay and Harv Sprafka agreed to extend their board terms for six more years and will write letters to the mayor for his consideration.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, June 15, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, Secretary