

# COUNCIL MINUTES

## June 6, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, June 6, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Rick Kingery, James Lane, Cal Stephens and Craig Kelley. Staffs present were City Manager Aaron Adams, City Clerk Heather Ussery, Deputy Clerk Jodi Bellon, Police Chief Dan Losada, Fire Chief Jim Mitchell, Water Reclamation Supervisor Pat Murphy and Street Supervisor Dennis Webb.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Stephens; seconded by Lane to approve the consent agenda as follows, all ayes.

1. Approve Special City Council Meeting Minutes of May 23, 2016
2. Approve City Council Minutes of May 16, 2016
3. Accept Airport Commission Minutes of April 16, 2016
4. Accept Housing Board Minutes of April 18, 2016
5. Accept Library Board of Trustees Minutes of May 18, 2016
6. Approve Class C Beer Permit for Casey's General Store #1827
7. Approve Class C Beer Permit for Dollar General Store #6820
8. Accept May CSO Report

Mayor Hatch read the National Garden Club Week. Members of the local garden club accepted the proclamation.

Mayor Hatch announced now is the time and place for a public hearing for the directing the sale of an interest in real property. Filing of affidavits was 5/27/16. Under written comments there were none. Under oral comments there were none. Motion by Lane; seconded by Kelley to close the hearing, all ayes. Motion by Lane; seconded by Stephens to approve resolution directing the sale of an interest in real property following the public hearing, all ayes.

City Manager Aaron Adams gave a presentation to inform citizens on a possible implementation of a stormwater utility.

Motion by Kingery; seconded by Stephens to approve street closure request for July 20<sup>th</sup> Public Library Outdoor Day, all ayes.

Motion by Lane; seconded by Kingery to accept handout, all ayes. Motion by Stephens; seconded by Lane to approve tourism advisory commission request for funds for a billboard, all ayes.

Motion by Kelley; seconded by Kingery to approve use of hotel/motel tax funds to purchase fireworks for July 4<sup>th</sup> in the amount not to exceed \$8,000, all ayes.

Motion by Kelley; seconded by Stephens to approve fiber infrastructure proposal with LISCO, ayes: Lane, Stephens, Kelley, nays: Kingery.

Motion by Kelley; seconded by Lane to approve resolution approving lease between the City of Knoxville, Marion County, Iowa and Knoxville Senior Center, ayes: Stephens, Kelley, Lane, abstained: Kingery.

Motion by Lane; seconded by Kelley to approve use of fire department memorial funds to purchase a TV in the amount not to exceed \$1,000, all ayes.

Motion by Lane; seconded by Stephens to approve consent amendment to Iowa DNR administrative consent order, all ayes.

Motion by Kelley; seconded by Lane to approve a controlled burn by the fire department at 1346 138<sup>th</sup> Place, all ayes.

Motion by Stephens; seconded by Lane to approve payment of claims, all ayes.

|       |                                |                               |           |
|-------|--------------------------------|-------------------------------|-----------|
| 81886 | MARION COUNTY SHERIFF          | GARNISHMENT                   | 288.11    |
| 81887 | AFLAC                          | AFLAC-ACC/PRE                 | 196.79    |
| 81888 | COLLECTION SERVICES CENTER     | CHILD SUPPORT                 | 1,606.02  |
| 81889 | ICMA RETIREMENT TRUST          | ICMA                          | 1,952.55  |
| 81890 | MUNICIPAL FIRE & POLICE        | MFPRSI                        | 19,434.19 |
| 81891 | KNOXVILLE FIRE & RESCUE ASSC   | FIRE DUES                     | 69.12     |
| 81892 | CITY OF KNOXVILLE              | SLF FND BEN-S                 | 11,721.89 |
| 81893 | DELTA DENTAL OF IOWA           | DELTA DENTAL                  | 560.61    |
| 81894 | COLONIAL LIFE                  | COLONIAL LIFE                 | 22.85     |
| 81895 | PLIC-SBD GRAND ISLAND          | LIFE INSURANCE                | 547.44    |
| 81896 | EMPLOYEE BENEFIT SYSTEMS       | PRE-TX FAM HLTH               | 22,104.99 |
| 81897 | ABC PEST CONTROL               | MONTHLY PEST CONTROL          | 38.85     |
| 81898 | AMERICAN MARKETING AND PUBLISH | VIP TEXT PROGRAM              | 995.00    |
| 81899 | AMPERAGE CREATIVE SOURCES      | FEASIBILITY STUDY             | 12,572.76 |
| 81900 | BAKER & TAYLOR                 | 48 BOOKS #2031942814          | 2,190.11  |
| 81901 | CARPET SERVICES                | CARPET CLEANING,MATS & CHAIRS | 797.50    |
| 81902 | CENTER POINT LARGE PRINT       | 4 LP STANDING ORDER #137615   | 125.82    |
| 81903 | CEREBELLUM CORPORATION         | DVD 'INSECTS'                 | 20.94     |
| 81904 | FORBES OFFICE SOLUTIONS        | INKING STAMP                  | 10.79     |
| 81905 | HY-VEE INC                     | PROGRAM SUPPLIES              | 6.32      |
| 81906 | JANWAY COMPANY USA, INC        | 100 EARBUDS                   | 106.92    |
| 81907 | KNOXVILLE WATER WORKS          | 217 S 2ND ST-GEBHARDT HOUSE   | 39.38     |
| 81908 | MAIN STREET MARKET             | SARGENT COLORED PENCIL SET    | 33.98     |
| 81909 | MEDIACOM                       | INTERNET MONTHLY SERVICE      | 75.90     |
| 81910 | MICROMARKETING LLC             | 3 CD'S-AUDIIOBOOKS            | 95.99     |
| 81911 | MINUTEMAN INC.                 | 2,000 ENVELOPES               | 194.37    |
|       |                                | 2 METAL PLAQUES-DOROTHY       |           |
| 81912 | PELLA ENGRAVING COMPANY INC    | PORTER                        | 42.96     |
| 81913 | PERFECTION LEARNING CORP       | 8 SETS AWARD WINNERS          | 712.15    |
|       |                                | MONTHLY BATHROOM              |           |
| 81914 | QUALITY SCENT                  | DEODORIZING                   | 24.00     |
| 81915 | THE BOOK FARM, INC.            | 25 CHILDREN'S BOOKS           | 483.79    |
| 81916 | THE OFFICE CENTER              | SHARPENER                     | 21.57     |
| 81917 | THE SHREDDER                   | SHREDDING EVENT               | 375.00    |
| 81918 | ROSLIN THOMPSON                | DIRECTORS ROUNDTABLE          | 20.88     |
| 81919 | TRACES                         | 11 BOOKS                      | 125.50    |
| 81920 | XEROX CORPORATION              | COPIER LEASE                  | 192.42    |
| 81921 | MOTOR INN OF KNOXVILLE         | 2016 FORD F150                | 22,431.00 |
|       |                                |                               | 100,269.5 |
| 81922 | IOWA STATE SAVINGS BANK        | 2010D GO BOND PRINCIPAL       | 0         |
| 81924 | MASTERCARD                     | WEFTEC REGISTRATION           | 3,219.23  |
|       |                                |                               | 132,858.8 |
| 81925 | PARK LANE DEVELOPMENT, LLC     | TIF PAYMENT                   | 9         |
| 81926 | WEILER                         | TIF PAYMENT                   | 57,443.50 |
| 81927 | AFLAC                          | AFLAC-DIS/POST                | 196.79    |
| 81928 | I.U.P.A.T. DC81                | UNION DUES                    | 672.50    |
| 81929 | COLLECTION SERVICES CENTER     | CHILD SUPPORT                 | 1,606.02  |

|       |                                |                               |           |
|-------|--------------------------------|-------------------------------|-----------|
| 81930 | ICMA RETIREMENT TRUST          | ICMA                          | 1,972.43  |
| 81931 | KNOXVILLE FIRE & RESCUE ASSC   | FIRE DUES                     | 72.96     |
| 81932 | COLONIAL LIFE                  | COLONIAL LIFE                 | 22.85     |
| 81933 | ACCO UNLIMITED CORPORATION     | DPD POWDER,FAS-DPD TITRATING  | 311.70    |
| 81934 | AGSOURCE                       | MONTHLY POOL AND SPA TESTING  | 67.50     |
| 81935 | ALLIANT ENERGY                 | 800 S PARK LANE DR-REC CENTER | 1,433.22  |
| 81936 | ARAMARK UNIFORM SERVICES       | 10 MATS SERVICED              | 117.60    |
| 81937 | ASCAP                          | ANNUAL MUSIC LICENSE          | 336.00    |
| 81938 | AVNOW, INC                     | SAMSON WIRELESS HEADSET       | 270.99    |
| 81939 | BACKUP SOLUTIONS INC           | LIVEVAULT 90 DAY RETENTION    | 300.00    |
| 81940 | BARCO MUNICIPAL PRODUCTS INC   | 12 STOP SIGNS                 | 1,097.66  |
| 81941 | VANWALL EQUIPMENT              | LAWN MOWER WHEELS             | 149.34    |
| 81942 | BEHLE, INC                     | SAND SEWERMAIN LINER          | 450.00    |
| 81943 | BILL'S SERVICE AND REPAIR      | 2 BEARINGS FOR SWEEPER        | 463.76    |
| 81944 | CANON FINANCIAL SERVICES INC.  | COPIER LEASE                  | 535.59    |
| 81945 | CARPENTER UNIFORM & PROMOTIONS | 8 OFFICER BADGES              | 1,005.92  |
| 81946 | CARPET SERVICES                | CARPET CLEANING               | 151.34    |
| 81947 | COAST TO COAST STORE           | TIRE GAUGE                    | 14.78     |
| 81948 | CREATIVE LANDSCAPING           | 10 PROPERTIES MOWED           | 785.00    |
| 81949 | LSQ FUNDING GROUP, L.C.        | SOFTWARE RENEWAL              | 148.40    |
| 81950 | DE RUITER LAWN EQUIPMENT       | TORO PUSH MOWER               | 340.00    |
|       |                                | STEEL TOE BOOTS               |           |
| 81951 | BRADEN DELONG                  | REIMBURSEMENT                 | 50.00     |
| 81952 | DENNIS DUNKIN                  | MOWING-WELCOME SIGN           | 600.00    |
| 81953 | RANDY EMAL                     | MAY 2016 INSURANCE            | 606.50    |
| 81954 | EMPLOYEE BENEFIT SYSTEMS       | SAFE-T FUND REQUEST           | 27,449.98 |
| 81955 | GALLS INC                      | NAME PLATES                   | 25.76     |
| 81956 | GE BETZ INC                    | SHIPPING                      | 43.79     |
| 81957 | HEIMAN FIRE EQUIPMENT INC      | HAZMAT SUPPLIES               | 355.57    |
| 81958 | IASRO                          | SCHOOL RESOURCE OFFICER CONF  | 50.00     |
| 81959 | INSECT ZOO EDUCATION           | 2 SHOWS-INSECT ZOO            | 379.81    |
| 81960 | INTERNATIONAL CODE COUNCIL     | 2016-2017 MEMBERSHIP-GREENE   | 135.00    |
| 81961 | IOWA RADIO PLUS                | MONTHLY INTERNET ADVERTISING  | 94.85     |
| 81962 | ISLEY WELDING & REPAIR         | 5X10X3/4 STEEL PLATE          | 996.75    |
| 81963 | JETCO, INC                     | FLOW METER SERVICE & REPAIR   | 3,805.60  |
| 81964 | KYLE KELLER                    | HOTEL-AMBER ALERT TRNG        | 247.09    |
| 81965 | KNIA KRLS INC                  | MONTHLY RADIO ADVERTISING     | 1,187.89  |
| 81966 | KNOXVILLE HOSPITAL & CLINICS   | APRIL MEDICATIONS             | 38.78     |
| 81967 | KNOXVILLE BIKE NIGHT           | TOURISM FUNDS REQUEST         | 2,300.00  |
| 81968 | KNOXVILLE CHAMBER OF COMMERCE  | TOURISM FUNDS REQUEST         | 5,497.00  |
| 81969 | KNOXVILLE PUBLIC HOUSING       | OFFSET MATCH-HARRELSON        | 433.00    |
| 81970 | KNOXVILLE WATER WORKS          | SEWER RENT COLLECTION         | 4,845.29  |
| 81971 | MARION COUNTY ENGINEER         | STREET PATCHING               | 5,548.80  |
| 81972 | MARION COUNTY HUMANE SOCIETY   | 18 ANIMALS                    | 1,510.25  |
| 81973 | MATERIAL HANDLING INNOVATIONS  | ANNUAL HOIST INSPECTIONS      | 400.00    |
| 81974 | CHRIS MCBRIEN                  | MAGIC STORY TELLER            | 600.00    |
| 81975 | MENARDS                        | 5 GAL WATER REPELLENT         | 189.91    |
| 81977 | MIDAMERICAN ENERGY COMPANY     | 0 STREET LIGHTING 56%         | 14,485.34 |
| 81978 | MIDWEST OFFICE TECHNOLOGY INC  | OVERAGE CHARGE                | 490.51    |
| 81979 | MINUTEMAN INC.                 | LETTERHEAD                    | 146.60    |
| 81980 | LADD MONTEGNA                  | SIDEWALK REIMBURSEMENT        | 210.32    |

|         |                                |                                |           |
|---------|--------------------------------|--------------------------------|-----------|
| 81981   | MOTOR INN OF KNOXVILLE         | BRAKES,ROTOR,BATTERY 01 FORD   | 1,872.74  |
| 81982   | NATIONAL PAPER & SAN SUPPLY    | 1 CASE ENMOTION PAPER TOWELS   | 172.06    |
| 81983   | OFFICE DEPOT                   | 25 CASES PAPER,5 CASES TTY PAP | 1,363.38  |
| 81984   | PER MAR SECURITY SERVICES      | FIRE ALARM MONITORING SVCS     | 374.40    |
| 81985   | PETTY CASH POLICE DEPT         | RETURN TESTING MATERIALS       | 6.45      |
| 81986   | PRAXAIR DISTRIBUTION INC       | OXYGEN                         | 127.48    |
| 81987   | QUILL CORPORATION              | OFFICE SUPPLIES                | 200.92    |
| 81988   | RACEWAY TIRE & EXHAUST         | TIRES-2004 CHEVY               | 575.00    |
| 81989   | RACOM CORPORATION INC          | 3 MICS                         | 270.50    |
| 81990   | RAMAEKER SCREEN PRINTING       | BLAST BALL SHIRTS              | 276.00    |
| 81991   | REFLECTIVE APPAREL FACTORY,INC | 5 SAFETY SHIRTS-BREESE         | 96.41     |
| 81992   | ROMAR                          | BATTERY BOOSTER                | 365.10    |
| 81993   | SANDRY FIRE SUPPLY             | UPGRADE SCBA FILL STATION      | 27,695.95 |
| 81994   | SCIENCE CENTER OF IOWA         | SCIENCE CENTER OUTREACH        | 200.00    |
| 81995   | SNYDER & ASSOCIATES INC        | 2016 STREET IMPROVEMENTS #9    | 11,131.72 |
| 81996   | SOUTHEASTERN EMERGENCY EQUIP   | MEDICAL SUPPLIES               | 974.98    |
| 81997   | SPAHN & ROSE LUMBER            | BLOCK FOR INTAKE WORK          | 29.49     |
| 81998   | STANDARD & ASSOCIATES          | 2 POST TESTS                   | 57.00     |
| 81999   | STUYVESANT & BENTON            | MONTHLY RETAINER               | 2,000.00  |
| 82000   | SUMMIT COMPANIES               | FIRE EXTINGUISHER INSPECTION   | 201.85    |
| 82001   | SUNNY SLOPE GREENHOUSE         | FLOWERS FOR CEMETERY           | 42.10     |
| 82002   | TELEDYNE ISCO INC              | 10 PACK PUMP TUBING            | 219.00    |
| 82003   | THE SCHNEIDER CORPORATION      | ANNUAL PERMIT HOSTING          | 4,320.00  |
|         |                                |                                | 124,109.3 |
| 82004   | TK CONCRETE INC                | 2016 SIDEWALK PROJECT          | 0         |
| 82005   | US CELLULAR                    | STREETS CELL PHONE             | 270.27    |
| 82006   | USA BLUEBOOK                   | 3 CASES WHITE MARKING PAINT    | 211.05    |
| 82007   | APRIL VERWERS                  | FLOWERS                        | 42.24     |
| 82008   | SAM WADLE                      | 7 HRS YOUTH SOCCER             | 70.00     |
| 82009   | DENNIS WEBB                    | 45 GAL WATER REPELLENT         | 1,048.92  |
| 82010   | WEX BANK                       | GASHOL-POLICE                  | 6,064.82  |
| 82011   | KATHY WILSON                   | SRP PROGRAM 'FASHIONS TO DIE   | 190.00    |
| 82012   | WREEVES & ASSOCIATES           | COMMAND CABINET & INSTALL      | 2,317.25  |
| 1316850 |                                |                                |           |
| 8       | MASSMUTUAL                     | HARTFORD                       | 60.00     |
| 1316850 |                                |                                |           |
| 9       | IA PUBLIC EMPLOYEES RETIREMENT | IPERS - REGULAR                | 18,397.47 |
| 1316851 |                                |                                |           |
| 0       | TREASURER STATE OF IOWA        | STATE TAXES                    | 7,743.00  |
| 1316851 |                                |                                |           |
| 1       | IRS WITHHOLDING PAYMENTS       | FED/FICA TAX                   | 21,356.38 |
| 1316851 |                                |                                |           |
| 2       | TOTAL ADMINISTRATIVE SERVICES  | FLEX- MEDICAL                  | 717.27    |
| 1316851 |                                |                                |           |
| 3       | TREASURER-STATE OF IOWA        | SEWER SALES TAX                | 4,148.00  |
| 1316851 |                                |                                |           |
| 4       | MASSMUTUAL                     | HARTFORD                       | 61.63     |
| 1316851 |                                |                                |           |
| 5       | IRS WITHHOLDING PAYMENTS       | FED/FICA TAX                   | 21,497.18 |
| 1316851 |                                |                                |           |
| 6       | TOTAL ADMINISTRATIVE SERVICES  | FLEX- MEDICAL                  | 717.27    |
| 1316851 | IOWA FINANCE AUTHORITY         | SRF LOAN INTEREST              | 23,826.67 |

|         |   |                        |                               |
|---------|---|------------------------|-------------------------------|
| 7       |   |                        |                               |
| 1316851 | 8 | IOWA FINANCE AUTHORITY | SRF LOAN INTEREST             |
|         |   |                        | 63,062.50                     |
| 1316851 |   |                        | 341,270.0                     |
|         | 9 | BANKERS TRUST          | GO BOND 2013 PRINCIPAL        |
|         |   |                        | 0                             |
| 1316852 | 0 | BANKERS TRUST          | GO BOND 2010C PRINCIPAL       |
|         |   |                        | 241,427.5                     |
| 1316852 | 1 | BANKERS TRUST          | GO BOND 07A PRINCIPAL         |
|         |   |                        | 612,292.5                     |
| 1316852 | 2 | BANKERS TRUST          | GO BOND 07A FEES              |
|         |   |                        | 500.00                        |
| 1316852 | 3 | BANKERS TRUST          | GO BOND 2012A PRINCIPAL       |
|         |   |                        | 176,555.0                     |
| 1316852 | 4 | BANKERS TRUST          | SEWER REVENUE BOND 08         |
|         |   |                        | 313,923.7                     |
| 1316852 | 5 | BANKERS TRUST          | PRINCIPA                      |
|         |   |                        | 5                             |
| 1316852 | 6 | BANKERS TRUST          | SEWER REVENUE BOND 08 FEES    |
|         |   |                        | 500.00                        |
| 1316852 | 7 | BANKERS TRUST          | SEWER REVENUE 2010B PRINCIPAL |
|         |   |                        | 268,200.0                     |
| 1316852 |   |                        | 0                             |
|         |   |                        | 2015A SEWER REVNEUE BOND FEES |
|         |   |                        | 250.00                        |

| <u>FUND NAME</u>          | <u>TOTAL</u> |
|---------------------------|--------------|
| GENERAL                   | 155,975.09   |
| ROAD USE TAX              | 47,455.21    |
| EMPLOYEE BENEFITS         | 606.50       |
| LOCAL OPTION SALES TAX    | 113,819.62   |
| FIVE STAR TIF             | 57,443.50    |
| PARK LANE TIF             | 132,858.89   |
| COBBLESTONE TIF           | 22,101.50    |
| LIBRARY GIFT & MEMORIAL   | 2,463.23     |
| DEBT SERVICE              | 1,450,213.00 |
| BIKE TRAIL PROJECT        | 1,279.72     |
| CAPITOL PROJECT - LIBRARY | 12,612.14    |
| EQUIPMENT REPLACEMENT     | 50,126.95    |
| SEWER UTILITY             | 124,652.90   |
| SEWER REVENUE SINKING     | 582,873.75   |
| AIRPORT UTILITY           | 716.84       |
| SELF FUND HEALTH INS      | 27,449.98    |

Under Mayor's Report, Mayor Hatch thanked all organizations for their Memorial Day displays. Mayor Hatch reminded citizens that this week is city wide clean up.

Under City Manager's Report, City Manager Adams reminded citizens the June Jog is June 11<sup>th</sup> and the hazardous material pick up is June 8<sup>th</sup> at the street shop.

Motion by Lane; seconded by Stephens to adjourn at 7:40 pm, all ayes.

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Brian Hatch, Mayor

ATTEST:

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Heather Ussery, City Clerk