

# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** August 15, 2016  
**Re:** July 2016 CSO Report

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In July 2016 the Community Service Officer, Arlene Worrall spent 50 hours on Code Enforcement issues and 54 hours on Police Department Records and was on vacation for 8 days in July. Mike Miller CSO II worked 52 hours on Code Enforcement issues and also was on vacation for a week. Together the CSOs worked on the following

Abandoned Property		1 705 South 7 <sup>th</sup> Street
Debris Storage		5
Illegal Burn	2	
Junk Vehicle	2	
Mowing (Vegetation Height Violation)	55	
Obstruction of Stop Sign (tree)	1	
Parking in Yard		1
Prohibited Discharge of Water	3	
Properties Inspected		70
Citations Issued		2 Illegal Burns
Court Dates	0	
Parking Citations	18	
Property Owners /Residents Contacted		68
Work Hired Out		6 properties mowed