

**Library Board of Trustees Meeting  
July 20, 2016**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, July 20, 2016. Members present were Dave Garcia, Jean McKay, Harv Sprafka, Mary Lane, and Bob Leonard. Pat Wilson and Scott Ziller were absent.

The meeting was called to order by Dave Garcia. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the June 15, 2016 meeting as mailed. Motion passed unanimously. There was no correspondence.

Roslin gave the librarian's report for June 2016. Total circulation was 6,577 printed materials, 1,899 non-print materials, high because of the SRP. Electronic materials (Bridges and Freegal) numbered 547 items. Computer usage was 1,562 with 601 recorded use of wireless. The Early Literacy AWE stations had 199 uses. The meeting room was used 33 times with a total attendance of 808. Summer programs kept the staff busy. There were 6,339 visits with an average of 254 people each day.

Roslin will submit the annual report to the board, council, and State Library at the next meeting. Today is Outdoor Day to celebrate the end of this year's SRP. Due to the excessive heat warning, the activities will be shortened from 1 to 2:15 p.m. Plans are underway for the car show and book sale during the Nationals. Roslin will be interviewing for new part-time help. The library will be a site for the Summer Feed next week.

Under Media Strategy Plan, Roslin has arranged for ads in the Exchange, Journal-Express, Reminder, and on-line for the second annual Shine & Show" with McKenna Haase's special guest appearance. This will be funded with a \$1,000 grant from the Tourism Board.

Harv Sprafka moved, Jean McKay seconded that the financial report for June be approved. Motion was unanimous. Mary Lane moved, Harv Sprafka seconded the city trust report for June be accepted. Motion was unanimous. Harv Sprafka moved, Jean McKay seconded the approval for payment of bills for July. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin gave an update on the capital campaign. The Steering committee and Prospect Evaluation committee are forming. Harv Sprafka and Pennie Sommar are co-chairs. Susan Prather will join Don & Margaret Long as honorary co-chairs.

The gift acceptance policy was tabled to the next meeting.

Under New Business, the Board and senior staff will assess the building plans on August 24 at 8:00 a.m. before meeting with the architect in September.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, August 17, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary