



Memo

To: City Council
From: Chief Dan Losada
Date: September 19, 2016
Re: August CSO Report

In August 2016 the Community Service Officer, Arlene Worrall spent 75 hours on Code Enforcement issues and 84 hours on Police Department Records and was on vacation for 3 days in August. Mike Miller CSO II worked 45 hours and worked his last day with the Knoxville Police Department on August 23rd. An ad is currently running in the Knoxville Journal to replace the Part Time CSO position. Application deadline is Friday September 16th at noon. Together the CSOs worked on the following issues:

Abandoned Property		2
Debris Storage		3
Junk Vehicle	1	
Mowing (Vegetation Height Violation)		40
Overhanging tree into roadway		1
Parking in Yard	1	
Prohibited Discharge of Water	1	
Trash/Refuse	1	
Properties Inspected		51
Citations Issued	2	
Court Dates	0	
Parking Citations	24	
Property Owners /Residents Contacted		48

Work Hired Out

11 properties mowed