

**Library Board of Trustees Meeting
September 21, 2016**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, September 21, 2016 at 8:00 a.m. Members present were Dave Garcia, Jean McKay, Harv Sprafka, Mary Lane, Pat Wilson, Scott Ziller, and Bob Leonard.

The meeting was called to order by Dave Garcia. Mary Lane moved, Pat Wilson seconded to approve the minutes of the August 17, 2016 meeting as mailed. Motion passed unanimously. Jean McKay moved, seconded by Pat Wilson to approve the minutes of the special meeting on Aug. 24, 2016. Motion passed unanimously. Pat Wilson moved, seconded by Jean McKay to approve the minutes of the work session on September 14, 2016. Motion passed unanimously.

Under Correspondence, Roslin read a letter from the State Librarian, Michael Scott, congratulating the library on achieving the high standards as set by the State Library and being accredited in the highest tier (Tier 3) until June 30, 2020.

Roslin gave the librarian's report for August 2016. Total circulation was 4,301 printed materials, 1,800 non-print materials. Electronic materials (Bridges and Freegal) numbered 595 items. Computer usage was 992 with 852 recorded use of wireless (average of 31 each day). The Early Literacy AWE stations had 160 uses. The meeting room was used 18 times with a total attendance of 259. There were 5,735 visits with an average of 205 people each day.

Roslin gave a rundown on the calendar of events. Programs coming up are: Ghost Towns of Marion County, Coal Mining in Iowa, an interactive Murder-Mystery Oct 7, Humanities Iowa speaker OJ Fargo and Governor Stone's birthday celebration Oct 15, an international film fan club, book club, a Town Meeting Oct 5 "Raising Our Standards, Planning for Success," ILA in Dubuque Oct 12 – 14 "Lighting Up the Future," and ARSL in Fargo, ND Oct 26 – 28 "North of Normal." The library will participate in Living Windows Nov. 17 with the theme "Songs of the Season."

Under Media Strategy Plan, the board discussed the impact of past strategies and promoting upcoming events. The library will be featured in Knoxville Living December issue.

Mary Lane moved, Pat Wilson seconded that the financial report for August be approved. Motion was unanimous. Jean McKay moved, Scott Ziller seconded the city trust report for August be accepted. Motion was unanimous. Harv Sprafka moved, Scott Ziller seconded the approval for payment of bills for September. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, Roslin presented the Annual Report FY2016 for review and approval. Mary Lane moved, seconded by Scott Ziller to approve the Annual Report as mailed. Motion passed.

Harv Sprafka spoke to the board about the campaign materials as prepared by Amperage. A video was viewed and the reception was positive.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, October 19, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary