



Memo

To: City Council
From: Chief Dan Losada
Date: October 17, 2016
Re: September CSO Report

In September 2016 the Community Service Officer, Arlene Worrall spent 66 hours on Code Enforcement issues and 110 hours on Police Department Records. The CSO accepted and reviewed applications for the vacant CSO II position. The CSO and Bill Mettee conducted the interview. The Part Time CSO II position was filled by KPD Retired Lt. Randy Emal. Randy began working on Tuesday September 26th and worked 17 hours this month. Together the CSOs worked on the following issues.

Abandoned Property	2	
		*Property at 705 South 7th Street was signed over to the City of Knoxville
Dangerous Building (Staircase)		1
Debris Storage	2	
Junk Vehicle	1	
Mowing	7	
Overhanging tree into roadway		3
Overhanging tree onto sidewalk		1
Prohibited Discharge of Water		1
Trash/Refuse	2	
Properties Inspected	18	
Citations Issued	0	
Court Dates	1	

Parking Citations	40
Property Owners/Residents Contacted	24
Work Hired Out	6 properties mowed