



# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** December 5, 2016  
**Re:** November CSO Report

---

In November 2016 the Community Service Officer, Arlene Worrall spent 68 hours on Code Enforcement issues and 84 hours in the Police Department Records. The Part Time CSO II, Randy Emal worked 65 hours this month. Together the CSOs worked on the following issues:

Animal Issues	2	
Debris Storage	10	
Junk Vehicle	7	
Leaves raked into Street		1
Trash/Refuse	2	
Properties Inspected	20	
Citations Issued	2	
Court Dates	1	
Parking Citations	83	
Property Owners /Residents Contacted	25	
Work Hired Out	0	