

**Library Board of Trustees Meeting
March 21, 2018**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, March 21, 2018 at 8:00 a.m. Members present were Jean McKay, Scott Ziller, Harv Sprafka, Pat Wilson, Bob Leonard, Dave Garcia, and Mary Lane. Library staff present were Roslin Thompson and Staci Stanton.

The meeting was called to order by Pat Wilson. Mary Lane moved, Sprafka seconded to approve the minutes of the February 21, 2018 meeting as mailed. Motion passed unanimously.

Under Correspondence, Roslin read a card from KRCO (Knoxville Racing Charitable Organization) thanking the board for its donation towards their fundraiser auction.

Roslin gave the librarian's report for February 2018. Total circulation was 3,000 printed materials, 970 non-print materials, while electronic materials (Bridges and Freegal) numbered 558 items. Computer usage was 638 with a recorded use of wireless at 692. The meeting room and outreach service was 50 times with a total attendance of 813 (The Father-Daughter dance had a record number). Total number of visits was 3,622.

The move to East Elementary took ten days and went well. The movers worked very hard, as did the volunteers and staff. The response has been positive overall. Programming will resume as usual: Story Times, IFFC, Book Club, and the DIY workshop. A Humanities Iowa speaker, David Connon, will present a program on the Underground Railroad on March 29 at 1:30 p.m. Two workshops are planned for Money Smart Week in April: a resume writing workshop and a teen job search workshop. National Library Week is April 8 – 14.

Under Media Strategy Plan, Roslin reported that signage will be put out to inform the public about the temporary location. A "Thank you" ad will be published in the newspaper for all the help moving. A post about our new "digs" on Facebook had generated more than 2,000 views.

Harv Sprafka moved, Scott Ziller seconded that the financial report for February be approved. Motion was unanimous. Scott Ziller moved, seconded by Jean McKay to approve the city trust report as presented. Motion passed. Mary Lane moved, Pat Wilson seconded the approval for payment of bills for March. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Harv Sprafka and Roslin reported on the Capital Campaign. The school campaign generated \$1,534 from K-12 students. They were proud to be a part of the fundraising effort. Tyler Timko from Amperage is planning a groundbreaking ceremony in April. Roslin reminded the board that bids for the project are due tomorrow on the 22nd at 2:00 p.m. at City Hall and will be awarded on April 2.

Under New Business, Roslin reported that a potential tenant has seen the apartment above the Gebhardt house and expressed interest in renting it. The board agreed to leasing the apartment at \$650 a month with a deposit of \$650 to be paid over several months.

There being no further business, the meeting was adjourned. Several board members were given a tour of the building by the Director. The next regular meeting will be held Wednesday, April 18, 2018 at 8:15 a.m. at East Elementary.

Roslin Thompson, secretary