

**Board of Trustees Meeting
February 19, 2020**

The Knoxville Public Library Board of Trustees met at the library at 8:15 AM Wednesday, Feb. 19, 2020. Members present were Bob Leonard, Scott Ziller, Jean McKay, Mary Lane, Pat Wilson, Dave Garcia, and Harv Sprafka.

The meeting was called to order by Dave Garcia. Mary Lane moved, Pat Wilson seconded to approve the minutes of the January 15, 2020 meeting as mailed. Motion passed unanimously.

Under Correspondence, Roslin said that a bid had been submitted for window cleaning from Appearance Matters. It is a locally owned company and the bid was low at \$395 per cleaning of exterior windows at the new building. Bob Leonard moved, Scott Ziller seconded that the company be hired to clean windows. Motion passed.

Roslin gave the monthly report for January. Total circulation was 5,119 items. Computer usage for the month was 468 with 650 recorded uses of wireless. The Early Literacy AWE station had 112 uses. The meeting room and outreach programs totaled 34 times, with a total attendance of 599. There were a total number of 2,186 visits to the library. Activities are planned for the spring break, as well as the lifelong learning series.

The board discussed the possibility of signing a contract for library services with Pleasantville if their library was closed. The matter was tabled until a later date. Marion County trustees will have a training in April. The Friends group will have a book sale April 16 – 18. Legislative Day is March 10. The Chamber will host a reception for organizations that had a ribbon-cutting ceremony last year, of which the library was one. Library trustees are invited to the event on Feb. 27 at Pine Knolls.

Under Media Strategy Plan, all events shall be planned and publicized in a timely manner. Roslin had a press release for the new display of military insignia on temporary loan.

Jean McKay moved, Pat Wilson seconded that the financial report for January be approved. Motion was unanimous. Scott Ziller moved, Mary Lane seconded the city trust report for January be accepted. Motion was unanimous. Pat Wilson moved, Mary Lane seconded the approval for payment of bills for February. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, Roslin said that a previous tenant had expressed a desire to move back into the Gebhardt house apartment. A lease will be drawn up and the tenant contacted. Kim DeSocio could not be present at this meeting for the board to approve final mural designs. The matter was tabled until another meeting can be called.

Dave Garcia announced that he was retiring from the library board, with this being his last meeting. A search will begin for another trustee whose term runs until June 30, 2024.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, March 18, 2020 at 8:15 AM at the Knoxville Public Library.


Roslin Thompson, secretary