

**Library Board of Trustees Meeting
September 16, 2020**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, September 16, 2020 at 8:00 a.m. Members present were Bob Leonard, Harv Sprafka, Jean McKay, Scott Ziller, Pat Wilson, Mary Lane, and Lindsey Carlson.

The meeting was called to order by Pat Wilson. Scott Ziller moved, Mary Lane seconded to approve the minutes of the August 19, 2020 meeting as mailed. Motion passed unanimously.

Under Correspondence, Mary Lane had written a “Thank You” card to the Board for flowers and well wishes for her recent surgery.

Roslin gave the librarian’s report for August 2020 and shared a chart depicting five years of circulation at the library. For the last fiscal year, the library was closed for 15 weeks due to the move and COVID 19. The circulation number that has increased consistently is e-materials but people also desire the in-person connections and programming that the library provides.

Total circulation was 2,814 printed materials, 706 non-print materials. Electronic materials (Bridges and Freegal) numbered 1,004 items. There were 1,596 visits averaging 80 people each day.

Several of the staff has registered for ARSL and ILA virtual conferences at reduced group rates. On-line programs enable more participation in some ways. The Voter Education series will be recorded so people can watch them on-line.

Under Media Strategy Plan, various events will be publicized through the usual media outlets. Banned Book Week runs in the last week of September and Roslin will write a press release. She shared the latest newsletter with the Board.

Mary Lane moved, Lindsey Carlson seconded that the revenue and expense report for August be approved. Motion was unanimous. Jean McKay moved, Lindsey Carlson seconded the city trust report for August be accepted. Motion was unanimous. Bob Leonard moved, Mary Lane seconded the approval for payment of bills for September. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, Bob Leonard moved, seconded by Mary Lane to sign on to the Urban Libraries Council statement on race and social equity. This statement serves as a baseline upon which libraries can build policies and actions that make their communities more inclusive and just. Motion passed unanimously.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, October 21, 2020 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary