

HOUSING BOARD MINUTES
November 21, 2022

The Executive Board of Directors of the Low Rent Housing Agency of Knoxville convened in regular session Monday, November 21, 2022 at 4:30 P.M. in the conference room at LRHAK.

Vice-Chairman Curt Schwanebeck presided and the following Board members were present: Maureen Hutchins and Brent Hanna.

Staff present were: Executive Director Susan Swartzendruber, Secretary for the Board.

Members absent: Don Croghan and Anne Ogle Leonard.

Motion by Hanna, second by Hutchins to approve the consent agenda as follows; all ayes.

1. Approve Meeting Minutes of the regular Housing Board Meeting of October 17, 2022.
2. Approve Occupancy Report for October 2022.
3. Approve Stop Loss Monitoring Report for October 2022.

Motion by Hanna, second by Hutchins to approve the payment of claims; all ayes.

Resolution 11-11-21-2022 to adopt the updated Housing Choice Voucher (S8) Rental Assistance Payment Standards was moved by Hanna, second by Hutchins. Payment Standard amounts were increased for all bedroom sizes. The proposed payment standards have been posted for a 60-day comment period and no written comments were received. All voted aye.

Resolution 12-11-21-2022 to adopt a Flat Rent structure for Public Housing was moved for adoption by Hutchins, second by Hanna. The proposed changes have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of the flat rents. All voted aye.

Resolution 13-11-21-2022 to adopt Housing Choice Voucher (S8) Rental Assistance Utility Allowance was moved for adoption by Hanna, second by Hutchins. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

Resolution 14-11-21-2022 for annual review and update of the Public Housing Utility Allowances was moved by Hutchins, second by Hanna. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

Discussion/Motion by Hanna, second by Hutchins to accept the audit for the fiscal year ending March 31, 2022. There were two findings, both addressed and corrected; all ayes.

Brief review and discussion to maintain the micro purchase limit in the procurement policy at \$10,000. This was posted for public comment for 45 days.
Resolution 15-11-21-2022 to maintain the procurement policy at \$10,000 made by Hanna, second by Hutchins. All voted aye.

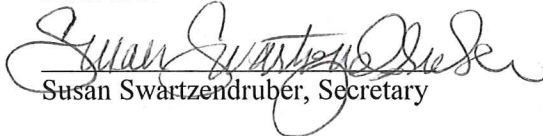
Motion by Hutchins, second by Hanna to approve the monthly financial statements for September 2022 for both programs; all ayes.

Director's Report: Ms. Swartzendruber wished everyone a Happy Thanksgiving! There were no additional items for discussion.

Motion by Hutchins, second by Hanna to adjourn the meeting at 5:26 P.M.; all ayes.


Anne Ogle Leonard, Board Chairperson

ATTEST:


Susan Swartzendruber, Secretary