

COUNCIL MINUTES

February 6, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, February 6, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Council Member, Megan Shur was absent. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Economic Development Directors, Glenn Lyons and Marilyn Arber; Airport Manager, (exiting) Dan Van Donselaar (new) Katherine Shawver; Parks and Recreation Director, Brandon Nemmers; Library Director, Roslin Thompson; and Police Chief, Aaron Fuller.

Motion by Morse, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from January 16, 2023
2. Approve City Council Minutes from January 30, 2023
3. Accept Library Board Meeting Minutes from January 17, 2023
4. Accept Housing Board Meeting Minutes from November 21, 2022
5. Approve Airport Commission Board Application from Pamela Zoutte
6. Approve Class C Retail Alcohol License for Pine Knolls Golf Club
7. Approve Class C Retail Alcohol License for Mrs. D's, Inc.
8. Set a Public Hearing for February 20, 2023, at 6:15 p.m. to approve proposed Property Tax Levy for Fiscal Year 2023/2024
9. Set a Public Hearing for February 20, 2023, at 6:15 p.m. regarding the Knoxville Zoning Code Residential Districts Ordinance relating to subdivision of duplex and rowhouse dwellings to accommodate their sale to separate owners

Mayor Hatch announced now was the time and place for a public hearing to award the contract for Edwards Park Improvements Project. The hearing was opened at 6:17 p.m., filing of affidavit of publication was on January 27, 2023. There were no written or oral comments or objections. Motion by Gotta, seconded by Morse to close the hearing at 6:19 p.m.; all ayes.

Motion by Morse; seconded by DeJong to approve a resolution accepting the bid, awarding contract, and approving the certificate of insurance for the Edwards Park Improvement Project in the amount of \$179,318.90. The motion passed all ayes.

Mayor Hatch announced now was the time and place for a public hearing to award the contract for Veteran's Park Project. The hearing was opened at 6:20 p.m., filing of affidavit of publication was on February 3, 2023. There were no written or oral comments or objections. Motion by Rankin, seconded by Gotta to close the hearing at 6:22 p.m.; all ayes.

Motion by DeJong; seconded by Morse to approve a resolution accepting the bid, awarding contract, and approving the certificate of insurance for the Veteran's Park Project in the amount of \$1,012,500. The motion passed all ayes.

Motion by Gotta; seconded by Rankin to approve the CDBG Contract Amendment and extension request for Elite Dance Grant Project. The motion passed all ayes.

Motion by Morse; seconded by Gotta to approve a resolution approving a contract between the City of Knoxville, Iowa, and Curtis Architecture in the amount of \$14,000. The motion passed all ayes.

Motion by Gotta; seconded by Rankin to approve the framework for the 2023 Municipal Façade Grant Program. The motion passed all ayes.

Motion by Morse; seconded by DeJong approving the plans, specifications, form of contract, notice to bidders and estimate of cost and ordering bids for Conrey Storm Sewer Improvements Project. The motion passed on a roll call vote.

City Manager, Heather Ussery presented the Airport, Library, and Police Department Fiscal Year 2023/2024 Recommended Budgets to Council. Department leaders were in attendance and answered Council Member questions. No action was taken by Council.

Motion by Morse, seconded by Rankin to approve payment of claims; all ayes.

571 POLSON DEVELOPMENTS	CED WAGES-JANUARY	6,666.67
ABS SANITATION	MONTHLY SERVICE & FUEL CHARGES	128.00
ACCO UNLIMITED CORPORATION	POOL TECH WORK	791.75
AFLAC	AFLAC-DIS/POST	469.06
AIRGAS USA, LLC	OXYGEN CYLINDER RENTAL	469.63
ALEX AIR APPARATUS INC.	K2 THERMAL CAMERA KIT	1,757.00
ALEXIS FIRE EQUIPMENT	HYDRANT AND SPANNER WRENCH	324.23
ALLIANT ENERGY	308 S 3RD ST 1/2 PMNT & AIRPORT	16,618.95
AMERICAN WATER WORKS ASSOC	ANNUAL MEMBERSHIP MURPHY	266.00
AT&T MOBILITY	PHONE SERVICE	2,435.62
ATOMIC TERMITE & PEST CONTROL	PEST CONTROL	90.00
BAKER & TAYLOR	33 BOOKS	951.77
BERGANKDV	INTERIM BILLING ON AUDIT-22	8,000.00
BLACK OAK PUMPING	BIOSOLID APPLICATION DEC 22	15,325.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	2,787.54
BRANDON NEMMERS	CPO COURSE MEAL REIMBURSEMENT	293.58
BROWN'S SANITATION	CITY SERVICES	1,571.00
CAL WYMAN	HAZ-MAT REIMBURSEMENT	235.00
CANDI'S FLOWERS	FLOWERS FOR ART RECEPTION	69.55
CANON FINANCIAL SERVICES INC.	MONTHLY COPIER CONTRACT	672.26
CARRICO AQUATIC RESOURCES	PARTS FOR MIAMI TANK REPAIR	2,126.59
CENGAGE LEARNING	3 BOOKS	148.44
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
CENTRAL IOWA DISTRIBUTING INC	JANITORIAL SUPPLIES-REC CENTER	1,484.00
CHARLIE CUTTER	HAZ-MAT REIMBURSEMENT	174.25
CHIP TERPSTRA TUCK POINTING &	BLOCK WORK-MEN'S RESTROOM	590.00
CHRIS ROWLAND	BOOT REIMBURSEMENT	175.00
CHRISTNER CONTRACTING INC	203 E MAIN ST FACADE PROJECT	29,882.33
CITY OF KNOXVILLE	SLF FND BEN	8,580.80
CL CARROLL CO INC	PAY APP. #11-UV PROJECT	143,555.45
COLLECTION SERVICES CENTER	CHILD SUPPORT	5,035.10
CONNIE DAVIDS	SUPPLIES-REIMBURSEMENT	33.38
CORE AND MAIN LP	SEWER SUPPLIES	106.01
CREATIVE LANDSCAPING	6 CE SNOW REMOVALS	182.00
CS FABWORKS	REPAIR GUTTER GRATES ON SQUARE	900.00
CUSHMAN EXCAVATION	REPLACE MANHOLE BY COUNTY PARK	18,112.50
DEJONG DOOR SERVICE INC	REPAIRS TO GARAGE DOOR	295.00
DELTA DENTAL OF IOWA	DELTA DENTAL	838.18
DEYARMAN AUTOMOTIVE	PD VEHICLE REPAIR	523.27

DIAMOND VOGEL PAINTS	20 BAG COATED BEADS	780.00
DINGES FIRE COMPANY	FIREFIGHTING TURNOUT GEAR	3,109.99
ECONO SIGNS LLC	2 AHEAD SIGNS	625.10
ELITE DANCE BY NICOLE	REIMBURSEMENT #1	43,522.00
EMPLOYEE BENEFIT SYSTEMS	HEALTH PREMIUMS	63,734.20
ENGINEERED EQUIPMENT SOLUTIONS		79.00
FBINAA	FBI NATIONAL DUES-FULLER	125.00
FELLER EXPRESS LLC	50% DEPOSIT FOR DINOSAUR PROGR	282.50
FINISH LINE LAUNDRY LLC	MAT CLEANING 11/4	400.00
FIRE RECOVERY EMS	DECEMBER EMS BILLING	3,348.81
GALLS INC	PD UNIFORM PANTS	179.21
GRAINGER PARTS	FLOOR GRATE & DOOR CLOSER	353.26
GRITTERS ELECTRIC INC	HEATER & PUMP REPAIR	4,244.43
HARD HEAD VETERANS	BALLISTIC BTE PLUS HELMETS	7,007.00
HAWKEYE TRUCK EQUIPMENT	318 PLOW REPAIR	1,951.26
HEATHER LIBBY	TRAVEL REIMBURSEMENT	106.25
HOLLY SHELFORD	REIMBURSEMENT FOR SUPPLIES	238.44
I.S.C.I.A.	TRAINING FOR DET. ROBINSON	175.00
IA PUBLIC EMPLOYEES' RETIREMENT	IPERS - REGULAR	37,245.34
IACP - MEMBERSHIP	DUES-CHIEF FULLER	190.00
ICMA RETIREMENT TRUST	ICMA	1,685.90
INFRASTRUCTURE TECHNOLOGIES	IT PIPES-ANNUAL SUBSCRIPTION	5,000.00
IOWA DEPT OF PUBLIC SAFETY	LINE CHARGE	1,278.00
IOWA EMERGENCY MEDICAL	AFFILIATE MEMBERSHIP	250.00
IOWA ENVIRONMENTAL SERVICES	ASBESTOS SAMPLING @ GEBHARDT	3,800.00
IOWA LIBRARY ASSOCIATION	MEMBERSHIP-PROCTOR	130.00
IOWA MEDICAID ENTERPRISE	GEMT PAYMENT	3,113.88
IOWA MUNICIPALITIES WORKERS'	22.70%	7,381.00
IOWA PARK & RECREATION ASSOC	CPO COURSE-BRANDON	325.00
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	54,335.70
JAMIE ROBINSON	ISCA CONFERENCE	44.62
JAY OLSON	FACADE GRANT REIMBURSEMENT	1,518.00
JOE WEPPLER	MEAL REIMBURSEMENT	240.24
JOHN HILL	INTERIOR DETAIL-PD VEHICLE	321.17
JORDAN BEAL	HAZ-MAT REIMBURSEMENT	225.25
KACIE NICHOLSON	PURCHASE REIMBURSEMENT	32.07
KADETH, INC	PD-RESOLVE SOFTWARE ISSUES	656.24
KAREN HAWORTH	OVERPAYMENT OF INVOICE	100.00
KATIE TRUETKEN	SWIM MEET MILEAGE	98.25
KELSEY NICHOLS	SUPPLY REIMBURSEMENT-DIY LIB	11.69
KLINE'S OIL CO, INC	FACADE GRANT REIMBURSEMENT	5,000.00
KNIA KRLS INC	ASK THE EXPERT	103.05
KNOXVILLE AVIATION	MANAGEMENT PAY	3,467.91
KNOXVILLE FARM & HOME INC	HAZ-MAT CLEANING SUPPLIES 317	1,166.11
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	120.00
KNOXVILLE HARDWARE	2 PROPANE CANISTERS	294.86

KNOXVILLE HOSPITAL & CLINICS	DECEMBER MEDICATIONS	189.06
KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	445.83
KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,202.18
LIBRARY FURNITURE INTERNATIONAL	FLOATING SHELF	1,316.71
LIBRARY IDEAS LLC	FREEGAL MUSIC SUBSCRIPTION & BOOKS	3,356.37
LISCO	CITY HALL PHONE SERVICE	2,570.54
MARION CO ENVIRONMENTAL HEALTH	POOL INSPECTION	441.00
MARION COUNTY EMERGENCY MGMT	ID BADGE-KOLE DENNY	5.00
MARION COUNTY EXPRESS	MINUTES AND CLAIMS	1,262.94
MARTIN MARIETTA	ICE SAND 28.27 TON	1,130.90
MASSMUTUAL	HARTFORD	742.48
MC CORKLE FARM & HOME	49-50 POUNDS ICE MELT	404.25
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	220.00
MICHAEL VAN NATTA	STOREFRONT GRANT REIMBURSEMENT	200.00
MICROBAL LABORATORIES INC	MONTHLY TESTING-NOV/DEC	1,584.45
MIDAMERICAN ENERGY COMPANY	0 ST LIGHTING 44%	11,366.50
MID-IOWA PLANNING ALLIANCE	CDBG ADMIN SERVICES	6,179.01
MID-IOWA SOLID WASTE EQUIPMENT	5 GUTTER BROOMS	1,261.05
MIDWEST OFFICE TECHNOLOGY INC	PD COPIER USAGE	532.47
MINUTEMAN INC.	1 BOX LOGO ENVELOPES	133.52
MIRANDA AYERS	HAZ-MAT REIMBURSEMENT	150.00
MOTOR PARTS & EQUIPMENT CORP.	5-GAL HYDRAULIC OIL	101.99
MOWBILITY SALES & SERVICE	PUMP-HOT TUB	1,160.44
MUNICIPAL FIRE & POLICE	MFPRSI	24,697.26
MURPHY TRACTOR & EQUIPMENT CO	PEDAL ASSEMBLY	699.38
NATIONAL EVERYTHING WHOLESAL	MISC SUPPLIES	127.14
NOVA FITNESS EQUIPMENT	TREADMILL REPAIR	343.00
ODP BUSINESS SOLUTIONS	TABS-24 PK & PAPER	320.30
OMNISITE	WIRELESS SERVICE @ LIFT STATN	290.00
O'REILLY AUTOMOTIVE INC	ELECTRICAL CONNECTORS-937	19.99
PELLA ENGRAVING COMPANY INC	OFFICER OF THE YEAR PLAQUE	186.46
PROFESSIONAL DEVELOPEMENT ACAD	ICMA LEADERSHIP TUITION-FULLER	1,995.00
QUILL CORPORATION	BOX FILES	45.70
RACEWAY TIRE & EXHAUST	BATTERY MAINT-TRUCK	504.35
RACOM CORPORATION INC	A939 RADIO ANTENNA REPAIR	275.40
RAMAEKER ENTERPRISES, INC.	B-BALL SHIRTS	615.50
RED LION RENEWABLES LLC	CITY HALL	2,266.66
RELIANCE STANDARD	LIFE INSURANCE	1,174.68
REYNOLDS URBAN DESIGN	VETERANS PK CD PHASE DOCS	6,072.00
RICHARD BREESE	CAR WASH REIMBURSEMENT	20.00
ROMAR	FILTERS, OIL, LUBE ETC	682.44
ROTARY CLUB OF KNOXVILLE	2ND QUARTER ROTARY DUES/MEALS	147.50
SANDRY FIRE SUPPLY	INTAKE VALVE REPAIR	192.15
SCI COMMUNICATIONS INC	TECHNICAL ASSISTANCE-PHONE EXT	131.25
SECRETARY OF STATE	NOTARY RENEWAL-LT DERBY	30.00
SHRED-IT, STERICYCLE INC	SHREDDER SERVICES	131.70

SMITH'S CARPET-FLOORING	REPAIRS TO AIRPORT HOUSE	3,318.97
SNYDER & ASSOCIATES INC	2023 STREET IMPROVEMENTS	48,916.30
SPAHN & ROSE LUMBER	PINE FURRING STRIP	338.40
SPENCER MC CARTY	HAZ-MAT REIMBURSEMENT	263.50
STANLEY'S SERVICE	3 TRUCK BATTERIES & SERVICE C-302	624.90
STRYKER SALES CORPORATION	CARDIAC MONITOR SUPPLIES	840.32
STUYVESANT, STRONG, KRAPFL	MONTHLY RETAINER	2,000.00
TELEFLEX	EZ-IO NEEDLES	677.50
THE BOOK FARM LLC	22 BOOKS	290.14
THE LIBRARY CORPORATION	LIBRARY SOLUTIONS SOFTWARE 23'	12,239.00
THERESE AUGUSTIN	JANUARY PREMIUMS	1,040.82
TK CONCRETE INC	2021 STREETS PAY APP #7	36,030.88
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	9,495.68
TRAVIS DELANEY	HAZ-MAT REIMBURSEMENT	153.00
TREASURER STATE OF IOWA	STATE TAXES	8,919.73
TRENTON BACUS	HAZ-MAT REIMBURSEMENT	332.75
TRICIA KINCAID	REIMBURSEMENT-PREMIUM	3.55
TRUCK CENTER COMPANIES	SWEEPER EMISSIONS REPAIR	2,097.15
UNPLUGGED WIRELESS COM.	6-G5 DUAL BAND PAGERS	4,641.30
US CELLULAR	HOTSPOTS	1,055.08
VAN WALL EQUIPMENT	PVC FILTER HEAD	357.08
VENTEC LIFE SYSTEMS	VENT CIRCUITS	364.44
VERIZON	HOTSPOTS	60.04
VISA	PISTON PUMP SUPPLIES	7,199.78
WALMART COMMUNITY	STATION SUPPLIES	278.37
WINDSTREAM	ALARM LINE-WWTP	176.19
XEROX CORPORATION	COPIER LEASE	158.90

Mayor Hatch: none.

City Manager Ussery: Next council meeting will include a presentation on the housing study and a final budget summary.

Fire Chief Wyman: Thanked the Mayor and Council Member Morse for volunteering to sit on the EMS committee for EMS as an essential service for Marion County.

Police Chief Aaron Fuller: none.

Community Development Director Marilyn Arber: Provided an Explore Knoxville update.

Motion by Rankin, seconded by Gotta to adjourn at 7:29 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk