

COUNCIL MINUTES

March 6, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, March 6, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; and Planning & Zoning Director, Nathan Parch.

Motion by Morse, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from February 20, 2023
2. Accept Special Library Board Meeting Minutes from February 16, 2023
3. Accept Library Board Meeting Minutes from February 21, 2023
4. Accept Water Board Meeting Minutes from February 14, 2023
5. Accept Housing Board Meeting Minutes from January 16, 2023
6. Approve Housing Board Application from Curt Schwanebeck
7. Approve Resolution Adopting the 2023/2024 Budget for The Knoxville Water Works
8. Approve Resolution to Transfer
9. Approve Resolution Accepting Easements for the Conrey Storm Sewer Improvement Project in the City of Knoxville, Iowa
10. Resolution Approving 28E Agreement between the City of Knoxville and County Rural Offices of Social Services (Cross Region)
11. Approve Class B Retail Alcohol License for Dollar General #3540
12. Approve Class C Retail Alcohol License for Dut's American Legion
13. Approve Class E Retail Alcohol License for Kline's Quick Time
14. Accept February 2023 SRO Report

Mayor Hatch announced now was the time and place for a public hearing to regarding the FY2024 budget. The hearing was opened at 6:18 p.m., filing of affidavit of publication was on February 24, 2023. There were no written or oral comments or objections. Motion by Gotta, seconded by DeJong to close the hearing at 6:23 p.m.; all ayes.

Motion by Morse; seconded by Gotta to approve a resolution adopting the 2023-2024 budget for the City of Knoxville, Iowa. The motion passed all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve the vacation of a water line easement. The hearing was opened at 6:24 p.m., filing of affidavit of publication was on February 24, 2023. There were no written or oral comments or objections. Motion by Suhr, seconded by DeJong to close the hearing at 6:26 p.m.; all ayes.

Motion by Suhr; seconded by Gotta to approve the first consideration, waive the second and third consideration, and adopt an ordinance providing for the vacation of a City of Knoxville, Iowa, water line easement. The motion passed all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve a contract for the Conrey Storm Sewer Improvements Project. The hearing was opened at 6:27 p.m., filing of affidavit of publication was on February 24, 2023. There were no written comments or objections. Amber Carter, homeowner at 305 S Conrey Street, expressed concern over the increase of the easement from five foot to ten foot for this project, as the easement would allow access up to the foundation of the residence. The engineer from Snyder will meet

with the homeowners to do an on-site walk through with the property owners. Motion by Rankin, seconded by DeJong to close the hearing at 6:46 p.m.; all ayes.

Motion by Rankin; seconded by Suhr to table the discussion and approval of a resolution accepting bid, awarding the contract, and approving the certificate of insurance for the Conrey Storm Sewer Improvements Project until the March 20, 2023, Council Meeting. The motion passed all ayes.

Motion by Morse, seconded by Rankin to approve cost sharing, of up to 50% or \$7,500, between the City of Knoxville and Thrive Knoxville for the Knoxville Gateway Project design services. The motion passed with four votes aye and one vote nay.

Motion by Suhr; seconded by Morse to approve the first consideration, waive the second and third consideration, and adopt an ordinance providing for the subdivision of duplex and rowhouse dwellings to accommodate their sale to separate owners. The motion passed all ayes.

Motion by Morse; seconded by Gotta to approve a resolution approving a license to occupy between the City of Knoxville, Iowa, and the Marion County Fair Association. The motion passed all ayes.

City Manager, Heather Ussery presented Council with an update on the 2023 Streets Improvements Project. No action was taken by Council.

Motion by Rankin, seconded by DeJong to approve payment of claims; all ayes.

26 PROPERTIES	FACADE GRANT REIMBURSEMENT	5,000.00
571 POLSON DEVELOPMENTS	CED WAGES-FEBRUARY	6,666.67
AFLAC	AFLAC-DIS/POST	234.53
AIRGAS USA, LLC	EMS OXYGEN	289.91
ALAN ROWLEY	BOOT REIMBURSEMENT	94.01
ALEXIS FIRE EQUIPMENT	LOW PROFIT INTAKE 317	2,860.00
ALIBRIS	BK-MY DAD IS AWESOME	41.77
ALLIANT ENERGY	GAS SERVICE	13,601.00
BAKER & TAYLOR	30 BOOKS-MISC	1,324.96
BERGANKDV	FINAL BILLING ON AUDIT	4,200.00
BLUE CROSS BLUE SHIELD IOWA	RESCUE OVERPAYMENT	465.60
BOUND TREE MEDICAL LLC	EMS SUPPLIES	964.74
BROWN'S SANITATION	SWIMMING POOL	636.00
BRUENING ROCK PRODUCTS INC	24.68 TON 1&1/8' ROCK	357.87
CANON FINANCIAL SERVICES INC.	COPIER CONTRACT-PD	543.46
CARPET SERVICES	CARPET & FURNITURE CLEANING	495.00
CEDAR GRAPHICS, INC	BROCHURE PARTIAL PAYMENT	12,712.86
CENGAGE LEARNING	2 LARGE PRINT BOOKS	50.23
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
COLLECTION SERVICES CENTER	CHILD SUPPORT	2,517.55
CONSTRUCTION MATERIALS	GEOTECHNICAL TESTING FOR RAMP	5,545.00
CUSHMAN EXCAVATION	VERTERAN'S PARK PAY APP #1	27,361.42
DAN'S PLUMBING	REPAIRS TO AIRPORT HOUSE	1,011.06
DAWN MEYER, TREASURER	STATE SWIM TEAM DUES	343.00
DELANEY PETERSON	FACADE GRANT REIMBURSEMENT	4,500.00
DELL MARKETING LP	3 STAFF COMPUTERS	2,910.99
DEMCO INC	MISC OFFICE SUPPLIES-LIBRARY	233.32
DEPT OF VETERANS AFFAIRS	REFUND FOR OVERPAYMENT	2,050.00

ELECTRIC PUMP	TROUBLESHOOT WET WELL CALL OUT	347.50
FIRE RECOVERY EMS	JANUARY BILLING	939.86
FIRE STATION FURNITURE	OFFICE CHAIRS	1,799.96
GRAINGER PARTS	2.4 VOLT BATTERY	21.79
HEATHER LIBBY	ADULT SERVICES LIBRARIAN	33.75
ICE CUBE PRESS	1 BK-CRAVEN GHOST	15.49
IOWA DEPT OF NATURAL RESOURCES	AIR QUALITY PERMIT-GENERATOR	1,150.00
IOWA LAW ENFORCEMENT ACADEMY	DEF. TACTICS INSTRUCTOR	300.00
IOWA MEDICAID ENTERPRISE	GEMT STATE SHARE	3,207.08
IOWA PARK & RECREATION ASSOC	CPO-TAB MART	350.00
IOWA PUBLIC EMPLOYEES	CORRECTION FOR FEBRUARY BILLNG	0.17
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	27,440.08
J & M DISPLAYS INC	FIREWORKS DISPLAY	15,000.00
JOEL KIMPSTON-BURKGREN	DUTY CLOTHING REIMBURSEMENT	166.07
JOSHUA KISKAMP	MILEAGE-SWIM MEET	99.56
KATIE TRUETKEN	MILEAGE-SWIM MEET	166.37
KNOXVILLE AVIATION	REIMB-CLEANING AIRPRT HOUSE	895.09
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	75.00
KNOXVILLE HOSPITAL & CLINICS	JANUARY MEDICATIONS	93.23
KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	608.05
KNOXVILLE WATER WORKS	SEWER RENT COLLECTION & WATER	4,200.06
KYLE EASTWOOD	TRAINING IN DALLAS COUNTY	343.88
LIFEMED SAFETY INC	LIFEPAK 1000	3,199.00
LIGHTHOUSE UNIFORM CO	OFFICER DRESS UNIFORM PANTS	111.10
LOGAN FISCHER	BOOT REIMBURSEMENT	124.00
LOGAN VAN ZANTE CONSTRUCTION	GUTTER REPAIRS	3,162.50
MARION COUNTY BANK	TWO STOP PAYMENTS	40.00
MARK CLIFTON	DEF FOR A939	47.06
MARTIN MARIETTA	13.17 TON 1' CLEAN ROCK	529.18
MASSMUTUAL	HARTFORD	372.84
MC CLURE ENGINEERING CO	ENG. SERV. #2022000991-001	22,406.00
MC CORMICK ENTERPRISES CO	10'X30' SOLID PIPE	319.40
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00
MERITAIN HEALTH	REFUND FOR OVERPAYMENT	45.46
METROPOLITAN COMPOUNDS	HOSE & GEAR CLEANER	1,086.15
MIDAMERICAN ENERGY COMPANY	0 ST LIGHTING 44%	12,611.12
MID-IOWA PLANNING ALLIANCE	CDBG ADMIN SERVICES	3,328.34
MIDWEST OFFICE TECHNOLOGY INC	COPIER CONTRACT	204.96
MISSION SQUARE	ICMA	882.95
MOTOR PARTS & EQUIPMENT CORP.	MIRROR REPAIR-302	180.97
NATIONAL EVERYTHING WHOLESALE	HAND SOAP	110.23
NFPA	NFPA CODE BOOKS	404.50
NORRIS ASPHALT PAVING INC	4.16 TON COLD PATCH	665.60
NORTHERN TOOL & EQUIPMENT CO	3 HARD HATS	122.45
NOVA FITNESS EQUIPMENT	POWER CORD-TREADMILL	69.83
O'REILLY AUTOMOTIVE INC	CARWASH & WIPER BLADES	105.29

PAT MURPHY	PARKING REIMB	14.00
PITNEY BOWES	EZ SEALING SOLUTION	439.85
PROGRESSIVE INTELLIGENCE TECH	IFC 2018 CODE VIOLATION CODES	1,500.00
QUILL CORPORATION	MISC OFFICE SUPPLIES-LIBRARY	342.02
RAMAEKER ENTERPRISES, INC.	SAFETY SHIRTS	422.00
REEVE'S HEATING & COOLING INC	REPAIR BOILER IN HANGAR	404.46
REYNOLDS URBAN DESIGN	DESIGN SERVICES-80%	4,000.00
ROZENDAAL DRAIN CLEANING	DRAIN CLEAN-SENIOR CENTER	150.00
SANDRY FIRE SUPPLY	ACCOUNTABILITY TAG	74.75
SHRED-IT, STERICYCLE INC	RECYCLING BIN	65.85
SNYDER & ASSOCIATES INC	UV DISENFECTION SERVICES	17,606.72
STANLEY'S SERVICE	FRONT BRAKE PADS	2,172.53
STUYVESANT, STRONG, KRAPFL	MONTHLY RETAINER	2,000.00
TAB MART	MILEAGE-ANKENY CPO COURSE	55.00
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,657.72
TRAVIS DELANEY	REPLACE DOOR OPENER-LOADER BAY	1,804.50
TREY PURVIS	STARTER-HOME SWIM MEET	50.00
US CELLULAR	10 HOTSPOTS-LIBRARY	378.90
WESTRUM LEAK DETECTION	LEAK DETECTION	747.50
XEROX CORPORATION	COPIER RENT-LIBRARY	152.47

Mayor Hatch: none.

City Manager Ussery: none.

Fire Chief Wyman: Received national recognition for promoting education and importance of sprinkler systems in our community with the Built for Life Fire Department Award.

Planning & Zoning Director, Nathan Parch: Kading Properties will be holding a ribbon cutting ceremony in the spring and they have invited Council for a tour. The date is still to be determined.

Motion by Gotta, seconded by Rankin to adjourn at 7:26 P.M.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk