

# COUNCIL MINUTES

## March 15, 2021

The City Council of the City of Knoxville, Iowa convened in regular session Monday, March 15, 2021 at 6:15p.m. at the Knoxville Public Library. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were Interim City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Aaron Fuller and Fire Chief Cal Wyman.

Motion by Morse; seconded by Plum to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of March 1, 2021
2. Approve City Council Work Session Meeting Minutes of March 2, 2021
3. Approve City Council Work Session Meeting Minutes of March 4, 2021
4. Approve a Resolution voluntarily extending the Families First Coronavirus Response Act (FFCRA) for the City of Knoxville, Iowa
5. Approve January 2021 Financials
6. Approve Garbage Haulers and Recycling License for Brown's Sanitation
7. Approve Taxi Cab License for Stanton Shuttle effective March 18, 2021
8. Approve reappointment of Bridget Mohler to Parks and Rec Commission
9. Approve reappointment of Don Croghan to the Knoxville Housing Board
10. Approve order accepting acknowledgement/settlement on tobacco violation of Fareway Stores, Inc.
11. Approve order accepting acknowledgement/settlement on tobacco violation of Knoxville 66
12. Approve order accepting acknowledgement/settlement on tobacco violation of New Star
13. Approve order accepting acknowledgement/settlement on tobacco violation of Hy-Vee Wine and Spirits
14. Approve order accepting acknowledgement/settlement on tobacco violation of Hy-Vee Fast and Fresh
15. Accept February 2021 CSO Report
16. Accept February 2021 SRO Report

Motion by Plum, seconded by DeJong to approve Resolution accepting bid, awarding contract and approving the certificate of insurance for the 2021 Street Improvements Project in the amount of \$1,055,535.75. Interim City Manager stated two bids were received for this project the lowest bid being TK Concrete. The main streets this will include will be Larson, Rock Island and Park Lane Drive. The work will not be done during school or Nationals; all ayes.

Motion by Morse, seconded by Plum to approve financial contribution towards Marion County Development Commission Target Industry Analysis and Strategy Study in the amount of \$1,000. Interim City Manager explained Ady Advantage was hired to help do market assessments and hold stakeholder meetings and identify interest rates for Marion County which will be beneficial. This is more of a targeted look at development; all ayes.

Motion by Morse, seconded by Plum to approve GovHR in the amount of \$22,000 for recruitment of City Manager; all ayes.

Motion by DeJong, seconded by Plum to approve payment of claims; all ayes.

91626	ACCO UNLIMITED CORPORATION	POOL CHLORINE AND ACID	\$1,052.40
91582	AFLAC	AFLAC-DIS/POST	\$341.87

91583	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,848.78
91584	ICMA RETIREMENT TRUST	ICMA	\$125.00
91585	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$53.76
91627	BROWN'S SANITATION	YOUNGS PARK	\$606.00
		HEALTH INSURANCE	
91628	DARREL BROWN	REIMBURSEMENT	\$345.32
91629	BRUENING ROCK PRODUCTS INC	DE-ICING SAND	\$35.16
91630	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	\$701.08
91631	CENTRAL IOWA DISTRIBUTING INC	CLEANING SUPPLIES	\$1,313.60
91632	CITY OF KNOXVILLE	PUYEAR PREMIUMS	\$271.76
91633	CONTINENTAL RESEARCH CORP	LUBRI-CORE FOR BAR SCREEN	\$267.52
91634	CREATIVE LANDSCAPING	19 PROPERTIES SNOW REMOVAL	\$568.00
91635	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$8,344.70
91636	DEBRA FAAS	PASS REFUND	\$331.62
91637	AT&T MOBILITY	VOICE/DATA PLAN	\$422.33
91638	GROUT SCOUTS INC	CULVERT LINER REPAIR	\$32,460.00
91639	HUBES GARAGE	CSO VEHICLE REPAIRS	\$1,524.97
91640	IA MUNICIPAL FINANCE	KINCAID MEMBERSHIP DUES	\$50.00
91641	ID8 ARCHITECTS PLC	ARCHITECTURAL SERVICES	\$1,430.00
91642	IOWA PUMP WORKS	ANNUAL PUMP SERVICE	\$1,211.00
91643	KEYSTONE LABORATORIES INC	MONTHLY POOL & SPA TESTING	\$46.60
91644	KNOXVILLE HOSPITAL & CLINICS	DRUG SCREEN	\$183.00
91645	KNOXVILLE AVIATION	MONTHLY CONTRACTUAL SERVICES	\$3,467.91
91646	KNOXVILLE WATER WORKS	GEBHARDT HOUSE	\$47.68
91647	MARION COUNTY DEVELOPMENT	INDUSTRY ANALYSIS & STRATEGY	\$1,000.00
91648	MARION COUNTY EMERGENCY MGMT	IAMRESPONDING SUBSCRIPTION	\$822.00
91649	MARTIN MARIETTA	DE-ICING SAND	\$3,020.45
91650	MIDAMERICAN ENERGY COMPANY	800 S PARK LANE REC CTR	\$3,049.51
91651	NAPA	GREASE TUBES	\$9.57
91652	O'REILLY AUTOMOTIVE INC	HEADLIGHTS	\$21.00
91653	OFFICE DEPOT	OFFICE SUPPLIES	\$299.41
91654	PLUMB SUPPLY COMPANY	BOILER REPAIR	\$6,135.20
91655	RACEWAY TIRE & EXHAUST	#32 TIRE REPAIR	\$16.82
91656	RAMAEKER SCREEN PRINTING	LIFEGUARD SHIRTS	\$696.00
91657	PAULA RANKIN	CRITICAL CARE PARAMEDIC REG	\$1,200.00
91658	RED LION RENEWABLES LLC	WWTP	\$1,974.33
91659	ROMAR	#31 BRAKE PADS	\$37.53
91660	JESSIKA SHEPLEY	PERMIT OVERPAYMENT	\$5.00
91661	SNYDER & ASSOCIATES INC	HWY 14 PROJECT	\$6,157.15
91662	US CELLULAR	VOICE/DATA PLAN	\$298.97
91663	USA TODAY	SUBSCRIPTION	\$339.35
91664	SKYLER VERROS	MEAL REIMBURSEMENTS	\$212.54
91665	VISA	YEARLY MONITORING	\$5,540.06

91666	WALMART COMMUNITY	BATHROOM SUPPLIES	\$190.53
91667	WINDSTREAM	ALARM LINE	\$154.99

Mayor's Report: None

Interim City Manager Report: Should be receiving the action planning report back. Will get that on the next agenda for approval. Tuesday, March 23<sup>rd</sup> is the stakeholders meeting. Please let me or Tricia know if you will be attending. If three council members plan to attend it will have to have an agenda and be posted 24 hours prior to the meeting.

Motion by Morse, seconded by Plum to adjourn the meeting at 6:33 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Tricia Kincaid, City Clerk

